

Head Coach – Mackenzie Figure Skating Club

Nestled between the Rocky and Omineca Mountains, Mackenzie is a welcoming community of approximately 3,700 residents and a gateway to northern Rocky Mountain adventure. With year-round access to outdoor recreation—from hiking, fishing, and boating in the summer to skiing, snowshoeing, and snowmobiling in the winter—Mackenzie offers an exceptional lifestyle for those who enjoy the outdoors and a close-knit community atmosphere.

The **Mackenzie Figure Skating Club (MFSC)** is seeking a motivated, enthusiastic, and community-minded **Head Coach** to lead and grow our skating programs. This role is ideal for a passionate coach who is eager to develop skaters of all levels while increasing participation in a small, rural club environment.

Programs

The Head Coach will work with skaters across all levels, including:

- PreCanskate
- CanSkate
- PreSTAR
- STARSkate
- AdultSkate

Key Responsibilities

- Deliver Skate Canada programs in alignment with CanSkate, STARSkate, and Competitive Skate guidelines
- Provide both group and private instruction across all levels
- Coach in freeskate, skills, dance, and choreography
- Attend all scheduled ice sessions and be prepared and punctual
- Ensure safety standards, rules, and proper techniques are followed
- Collaborate with other coaches on skater placement and program delivery
- Evaluate skaters and complete required assessments and documentation
- Support skaters with on- and off-ice development
- Choreograph programs for competitions, ice shows, and special events
- Assist with club events including the annual Ice Show, competitions, performances, and seminars
- Attend monthly board meetings and provide coaching reports
- Communicate absences and arrange substitute coaching as needed
- Contribute to additional duties as assigned by the Board

Qualifications

- Minimum **Regional Coach trained** (or higher)
- Completed **STAR 1–5 Assessment Training**
- Active **Skate Canada** member in good standing
- Off-ice training experience (strength & conditioning, dance, or ballet) is an asset

Skills & Attributes

- Proven coaching experience, including choreography
- Ability and willingness to coach all levels
- Strong interpersonal and relationship-building skills
- Ability to motivate and inspire skaters
- Experience working with children
- Energetic, creative, and adaptable
- Team-oriented with strong collaboration skills
- Reliable, organized, and responsible

Hours & Commitment

- Approximately:
 - 13 hours/week on-ice
 - 2.5 hours/week off-ice
 - 10 hours/week administrative
- Additional time required for:
 - Competitions (Dec–Mar weekends)
 - Seminars and professional development
 - Special events

Season: Mid-September 2026 to March 2027 (extension pending)


Note: Extended time off during the season is strongly discouraged.

Compensation

- Starting at:
 - **\$41/hour (on-ice)**
 - **\$28/hour (off-ice/admin)**
 - Wage dependent on qualifications and experience
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How to Apply

Please submit your **resume and cover letter** to:

 mfsc1819@gmail.com