



AB | NT | NU

Pathways Technical Advisor Position Description

Position Type: Part-time

Location: Hybrid

Reports To: Director, Sport Development

Position Overview

The **Pathways Technical Advisor** supports the implementation of the Section's high performance strategy, with a focus on identifying, tracking, and developing athletes and coaches within the Star and Podium Pathways. Reporting to the Director, Sport Development, this role ensures alignment with national standards and Skate Canada's Long-Term Development (LTD) framework. Responsibilities include delivering technical support, monitoring athlete progression, and collaborating with stakeholders to strengthen the pipeline to podium success.

The Organization

Skate Alberta/Northwest Territories/Nunavut (Skate AB|NT|NU) is dedicated to supporting and promoting excellence in the delivery of safe, inclusive, quality skating programs, events and developmental opportunities for all levels of skating.

Vision

Inspiring everyone to experience the joy of skating and pursuit of personal achievement

Mission

Skate AB | NT | NU will support and promote excellence in the delivery of safe, inclusive, quality skating programs, events and developmental opportunities for all levels of skating.

Values

Collaboration. Excellence. Inclusion. Integrity

For more information, please visit our website: www.skateabnwtun.ca

Key Responsibilities

Athlete Service & Performance Support

- Participate in the development and execution of a sport development program for skaters and coaches that will support consistent excellence across the Section, with an emphasis on the Train to Train and Train to Win stages of the Skate Canada Long Term Development (LTD) framework.
- Attend practices, simulations, and competitions across the Section to identify talent and monitor skaters, as required.
- Contribute to technical planning, competition preparation, and event logistics for podium path and multisport games athletes.
- Participate in technical programming activities as required (e.g., camps, testing, training environments).

- Scheduling Officials for monitoring opportunities for Section athletes eligible for multisport games and National events.
- Liaise with Skate Canada, Canadian Sport Institutes, other Skate Canada Sections, and other performance partners to support athlete progression.
- Work with Skate Canada NextGen Director on NextGen Team athlete identification and programs.
- Promote and uphold Safe Sport, anti-doping compliance, and performance ethics.
- Provide feedback into the advancements in sport science for Section athletes.

Leadership and Collaboration

- Support high performance coach development and facilitate knowledge sharing within the sport system.
- Collaborate with coaches to develop and implement individualized performance plans (IPPs).
- Assist in mentoring the Skate AB NT NU Sport Coordinator for Canada Winter Games.
- Act as the Skate AB NT NU liaison for the 2026 Alberta Winter Games and 2026 Arctic Winter Games.
- Participate in the coach, athlete, and chaperone selection process for multisport games.
- Act as a Team Leader at Skate Canada events as required.
- Provide technical guidance to other committees, as required.

Information Sharing / Administration

- Participate in Skate Canada Technical Director or Technical Update meetings.
- Assist in preparing funding applications and reporting with partners such as Sport Physical Activity and Development.
- Remain current on aspects of the Skate Canada Long Term Development (LTD) framework, Skate Canada programs, technical rules, policies and procedures and provide learnings and updates to the Sport Development Director, Pathways and Development Manager, Athlete Development Committee, and Section stakeholders as necessary.

Internal Team Responsibilities

- Participate in staff meetings and planning sessions, offering insights and cross-functional support as needed.
- Prepare reports and materials for Board meetings and liaise with Skate Canada's National Office as needed.

Working Conditions

- Hybrid work environment with a combination of office, home-based, and in-field activities.
- Travel as required for event execution.
- Work flexible hours, including evenings and weekends, with capacity for overtime during peak periods.
- Valid driver's license and access to a reliable vehicle is required.

Qualifications

- 10+ years of experience in high performance sport, ideally in a technical, coaching, or athlete development role.
- Skate Canada National Level Coach, and/or technical specialist
- Demonstrated understanding of the Star and Podium Pathways, Skate Canada LTD framework, programs, technical rules, policies and procedures.
- Experience with athlete monitoring tools, performance analytics, and data-driven decision-making.
- Strong interpersonal, communication, and organizational skills.
- Ability to collaborate across diverse teams and work in a fast-paced environment.

- Willingness to travel and work flexible hours, including evenings and weekends as required.
- Must have a valid driver's license and vehicle.

Deadline to apply

Monday August 25, 2025

How to apply

To express interest in an available role within Skate AB | NT | NU please email executivedirector@skateabnwnun.ca with reference to the role you are applying for within the Subject line.

Please include a resume, cover letter, contact information and best method / time to reach you.

All applicants will be contacted within five (5) business days of the close of applications.