

Canmore Skating Club and Banff Skating Club

Coach Wanted Advertisement



About Us:

The Canmore Skating Club (CSC) and Banff Skating Club (BSC) are looking for that special person who wishes to work (and possibly live) in one of the most beautiful areas of the province. Located 100km west of Calgary, we are in need of a CanSkate Coach/Program Director who will continue to build our existing CanSkate programming for years to come.

Our Clubs offers year-round programming for Star and Podium Pathway skaters and Fall and Winter group programming. This position is a great opportunity to continue to develop your craft alongside an established coaching team, which includes members with national and international coaching and officiating experience.

Requirements:

The successful candidate will:

- Have prior experience coordinating group programming.
- Have a strong familiarity with technical requirements for CanSkate and Star 1-5.
- Be comfortable working with a wide range of athletes, from those new to skating to elite level athletes, as well as developing inclusive programming.
- Have the ability and willingness to collaborate with and be accountable to a volunteer Board of Directors.
- Demonstrate focus and commitment to helping others.
- Have the ability to handle sensitive information in a professional and confidential manner.
- Be a Skate Canada registered coach in good standing at a Regional level or higher (Provincial level preferred)
- Provide a copy of your coach dashboard

Roles & Responsibilities:

- Coordination of personnel, supplies, session plans, music, emergency plans, etc. for the CanSkate Program
- Program Assistant training and supervision. Several other professional coaches are contracted with the clubs and are part of the CanSkate program delivery team.
- Communication with parents via email, newsletters and phone calls so that parents and skaters develop a good understanding of the Program.
- Correspond with Club Coaches to move skaters up from CanSkate into Pre-Star

Skills:

The successful candidate will:

- Have strong administrative and time management skills
- Have a strong work ethic, strong interpersonal skills, the ability to work alongside an experienced and dedicated staff of full-time coaches
- Have a working knowledge of the Uplifter software platform and intermediate computer skills would be preferred, however training can be provided in this area as required.
- Be a good communicator with all ages and skill levels. Able to give clear and consistent direction
- Be able to make others feel confident and respected.

Time Commitment:

- Three sessions per week during the Fall and Winter (September through March). Monday, Wednesday (Banff) and Thursday.
- Travel expenses negotiable.

Skating Programs:

[CanSkate – for children, teens and adults](#)

Application Deadline:

[June 10, 2025](#)

Contact Information

Please send your resume to:

canmoreskatingclub@gmail.com

If you have any questions, please contact Carol Manson McLeod, President CSC and Dagny Dubois, President BSC at canmoreskatingclub@gmail.com

