



**AB | NT | NU**

**2024 SKATE CANADA: ALBERTA-NWT/NUNAVUT  
SPECIAL MEETING  
December 4, 2024**

**MINUTES**

**1. WELCOME**

Mary Moran, as Chair, welcomed the members attending the Skate Canada: Alberta-NWT/Nunavut Special Meeting, with all attendees joining virtually. A Land Acknowledgment was provided.

The Chair reminded members that during the June 2024 Skate AB | NT | NU AGM, the Section's Board and Governance Committee deemed it appropriate to comply with bylaws changes proposed in the Sport Code of Governance issued by the Federal Government in May 2023 and adopted by Skate Canada in 2024.

The Chair also mentioned that for our Section, many of our bylaws were already aligned with the Code of Governance. However, there were a few bylaws that the Code proposed, and Skate Canada adopted that the Section's Board of Governance felt were necessary to adopt prior to the next AGM to ensure we are following best practices for the next election and Board of Director's terms.

An introduction on the voting system was provided to the voting delegates.

**2. CALL TO ORDER**

The Chair called the meeting to order at 8:04 pm.

**3. READING OF NOTICE OF MEETING**

The Chair read the Notice of Meeting.

**4. REPORTS AS TO QUORUM**

Total Registered Votes: 56

Observers: 20

**Motion:** That the observers be allowed a voice in the proceedings of the meeting.

**Moved by:** Erin Tressor, representing the Leduc Figure Skating Club

**Seconded by:** Michelle Schneider, representing the Wainwright Skating Club

**Carried**

**5. ADOPTION OF THE AGENDA**

**Motion:** To approve the Skate Canada: Alberta-NWT/Nunavut Special Meeting Agenda for December 4, 2024, as presented.

**Moved by:** Tanya Whipple, representing the Pincher Creek Skating Club  
**Seconded by:** Lynne Koper, Board Director  
**Carried**

## **6. MINUTES OF THE PREVIOUS MEETING**

**Motion:** That the Skate Canada: Alberta-NWT/Nunavut Annual General Meeting minutes of June 8, 2024, be approved as presented.

**Moved by:** Diana Peters, Board Director  
**Seconded by:** Renee McIntosh, Board Director  
**Carried.**

## **7. PROPOSED AMENDMENTS TO ASSOCIATION BYLAWS**

Jennifer Keliher, Chair of the Governance Committee presented the proposed amendments to the Association Bylaws.

The Bylaws currently in effect are dated July 27, 2023.

In May 2023, the Government of Canada released the Canadian Sport Governance Code. The purpose of the Code is, in part, to improve the governance of national sport organizations, and all National Sport Organizations are required to fully adopt the foundational governance principles in the Code by April 2025 in order to receive federal funding.

In May 2024, Skate Canada approved amendments to its bylaws to ensure they are aligned with the foundational principles set out in the Code.

As a provincial sport organization, the Section is not required to implement the foundational governance principles in the Code. Nevertheless, the Governance Committee has tracked the Code and Skate Canada's response and feels it is important to ensure our Section's bylaws are aligned with both Skate Canada's bylaws and the Code to ensure the Section is following best practices.

There are two main principles in the Code that are not currently reflected in the Section's bylaws:

- Concept and composition of "Independent Directors"; and
- A board chair who is elected by the Directors (rather than directly by the membership).

Other aspects of the Code are either already accounted for in the Section's bylaws or are better addressed through policies.

The proposed amendments along with the rationale for each amendment were posted to the Section website and were distributed with the notice of meeting for all members to review. Jennifer provided an overview of each proposed bylaw amendment and allowed time for questions.

**Motion:** That the members of Skate Canada: Alberta-Northwest Territories/Nunavut Association, by special resolution at the Special Meeting on December 4, 2024, approve the proposed amendments to the Association Bylaws.

**Moved by:** Jennifer Keliher, Board Director

**Seconded by:** Tammy Finnerty, Board Director  
**Carried**

**8. NEW BUSINESS**

There was no new business.

**9. CLOSING REMARKS**

The Chair thanked everyone for their participation and attendance in the meeting.

**10. ADJOURNMENT**

Sandra Lee, representing the Thorncliffe Greenview Ice Skating Club moved to adjourn the meeting at 8:36 pm.