



AB | NT | NU

2025 Call for Applications

Skate AB | NT | NU Board of Directors

Date: April 8, 2025

From: Monique Moore, Section Nominating Sub – Committee Chair

The Nominating Sub-Committee is seeking prospective candidates for the Skate AB | NT | NU (Section) Board of Directors. Elections will take place at the 2025 Annual General Meeting to be held virtually on Saturday, June 7, 2025.

Available Positions on the 2025-2027 Board of Directors:

- Director (4 positions available) 2-year term of office

Application Process

Interested applicants are required to submit their application using the online form.

Applications will be accepted until May 10, 2025, at 12:00 pm (noon) MT.

Online application form and information is available on the Skate AB | NT | NU website.

When submitting your application, please have the following available to complete your submission:

- Head shot photo
- Skate Canada number (as applicable)
- The name and email of a Skate Canada registrant who would endorse your application
- Review the definition of Independent Director and declare at the time of application

Election Resources

The following documents support the Board of Directors election process and are available on the Skate AB | NT | NU website:

- Skate AB | NT | NU Association Bylaws
- Annual General Meeting/Board of Directors Election Policies and Procedures
- Board Member Position Description
- Simple Majority Election Examples



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Eligibility of Directors

To be eligible to be elected to serve as a Director, a person must:

- a) be 18 years of age or older and have the power under law to contract;
- b) be a resident of Alberta, the Northwest Territories or Nunavut,
- c) be either a Registrant or a Skate Canada Coach in good standing with Skate Canada and the Section, or undertake to become a Registrant or a Skate Canada Coach promptly after their election;
- d) not have been declared by a court in Canada or elsewhere of being incapable of managing their own affairs;
- e) not be an undischarged bankrupt, and
- f) not be a paid employee of the Section or Skate Canada
- g) Candidates for Director Coaching are further restricted to Skate Canada Coaches; and
- h) Skate Canada Coaches are not eligible for the Director Regions position.
- i) Candidates for Director Regions are further restricted to current or former Board members of a Skate Canada Club that is a Member pursuant to the Skate AB | NT | NU Bylaws

All Directors of the Board shall serve without remuneration but may be reimbursed reasonable expenses in accordance with policies approved by the Board.

Upon being elected, Board Directors consent to completing a background check as per the Director Role Description and Volunteer Screening Policy.

Independent Director – A Director who has no fiduciary obligation to anybody for skating at the national or provincial level, receives no direct or indirect material benefit from any such party, and is free of any conflict of interest of a financial, personal or representational nature (provided that participating in the sport of skating does not alone cause a Director not to be an Independent Director). For greater clarity, serving as a Section official or Skate Canada Coach does not automatically disqualify a Director from being an Independent Director.



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Composition of the Skate AB | NT | NU Board of Directors

The Board will be composed up to a maximum of eleven (11) Directors:

Director Regions - elected in even numbered years by the Members at the Section Annual General Meeting;

Seven (7) Directors at Large - elected by the Members at the Section Annual General Meeting; elected Directors are numbered 1 to 7, Director Regions, and Director Coaching. Directors numbered 2, 4 and 6 are elected in even numbered years and Directors numbered 1, 3, 5, and 7 are elected in odd numbered years;

Director Coaching- elected in even numbered years by and amongst the Skate Canada Coaches within the Section; prior to the Annual General Meeting. Election dates and procedures shall be prescribed by the Nominating Sub-Committee.

Additional Directors:

The Board may appoint a maximum of two (2) Additional Directors, who shall hold office for a term of one (1) year, which term shall expire not later than the close of the next Annual General Meeting. The Board may not appoint the same individual as an Additional Director for more than one (1) consecutive term. Additional Directors shall remain eligible to serve three (3) consecutive terms as an elected Director.

Board of Directors Election Process

The election of the Board of Directors shall take place in two (2) parts:

The Director Coaching shall be elected, in even numbered years, by and amongst the coaching members in good standing within the Section, by electronic ballot as determined by the Chair of the Nominating Sub-Committee, prior to the Annual General Meeting.

Elections shall be held at the Annual General Meeting in the following order: Director Regions, Directors.

To ensure that the Elected Directors are elected by a simple majority, a voting procedure as approved by the Board shall be conducted.

Any candidate for Director who chooses, if eligible, to stand for election as Director Regions, is to declare their intent at the time of the nomination deadline.

For 2025, elections will be held for the positions of: Directors 1, 3, 5, and 7



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Election Procedures

- Any nominations to fill a vacancy on the Board, submitted with the written consent of the nominee and accompanied by an endorsement, shall be submitted in writing or electronic transmission, pursuant to the Section policies twenty-eight (28) days prior to the next scheduled Annual General Meeting, to the Chair of the Nominating Sub-Committee or designate. Applications for Board of Director positions close on May 10, 2025, at 12:00 pm (noon) MT. Late applications are not accepted.
- Names of valid nominees will be circulated to all Members twenty-one (21) days prior to the scheduled Annual General Meeting.
- Call for applications to the Section Board of Directors are distributed to the membership from the Section Office.
- Applications are accepted through the online application form only.
- Applications will not be taken from the floor at the Annual General Meeting.

If there are any discrepancies between the Call for Applications and the Skate AB | NT | NU Association Bylaws, the Bylaws take precedence.

Questions

Questions regarding the elections may be directed to the Section Nominating Sub-Committee Chair, Monique Moore Email: mickmoore12@gmail.com

Questions regarding the submission of nominations may be directed to Kelly Stanislawski, Events & Safe Sport Manager Email: kelly@skateabnwnun.ca