



AB | NT | NU

Respect in Sport - Activity Leaders for Club Board of Directors and Skating School Executives

Ensuring the safety of Section athletes, families, volunteers and Coaches is of utmost importance for the Skate AB|NT|NU Section. Skate Canada Coaches are required to complete the Respect In Sport for Activity Leaders Certification in order to be considered “In Good Standing” with both Skate Canada and the Section. In order for this Certification to be effective, the Leadership within every Section Club or Skating School (i.e. Board of Directors / Executive) must fully understand the theory behind Respect in Sport AND be able to implement the same safety guidelines to be able to support the Coaches and collaborate with their athletes’ families to ensure a safe environment.

To do this, Skate AB|NT|NU set a deadline for Section Clubs and Skating Schools of December 15 annually to have 100% of Club Board Members or Skating School Executive certified.

The Respect in Sport for Activity Leaders Certification is FREE to all Club and Skating School Executive members, but it must be accessed via the Skate Canada Membership Site. Detailed instructions may be found below.

The Steps to Complete Respect in Sport for Activity Leaders:

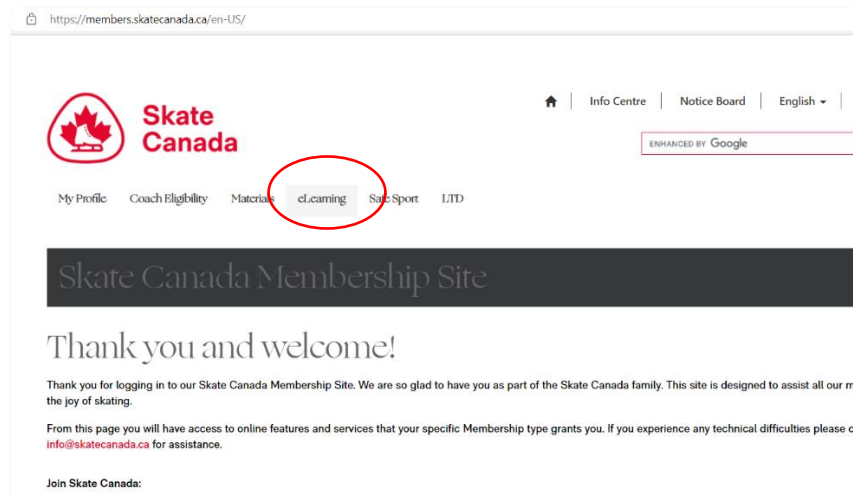
1. All Club Board of Directors / Skating School Executives must be registrants of Skate Canada
2. Each Board Member must have access to the Skate Canada Membership Site
[Sign in: Skate Canada Membership Site](#)
3. If a Board Member has previously had access to the Membership site but has forgotten a User name or Password they may select those options below the login fields and the reset information request will be emailed to the email on file.
 - a. If a Board Members has not used the Membership site please **Request Invitation Code** (as circled below). If a response is not received within a day please email info@skatecanada.ca as most likely there is missing or inconsistent information on file, but that can quickly be resolved by Skate Canada.

The screenshot shows the Skate Canada website's login interface. At the top left is the Skate Canada logo. To the right are navigation links for 'Info Centre' and 'Notice Board'. Below the logo, there is a message: 'No username or password? To create a username and password for this site you must request and redeem an invitation code using the links below.' Two links are provided: 'Request Invitation Code' (circled in red) and 'Have access to an invitation code? Redeem it here'. Below this is a 'Sign in' section with input fields for '* User name' and '* Password', a 'Remember me?' checkbox, and buttons for 'Sign in', 'Forgot Your Password?', and 'Forgot Your Username?'.

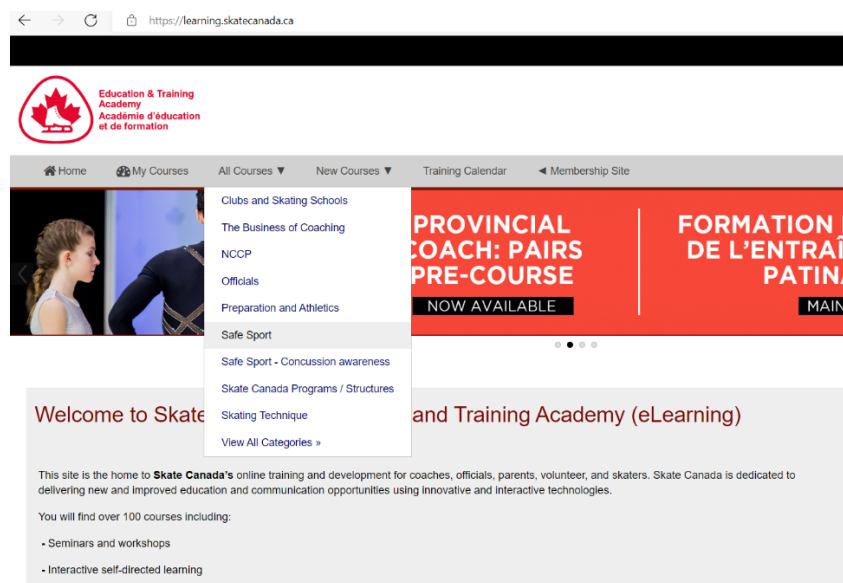


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- Once logged in to the Skate Canada Membership site the **eLearning Tab** is along the menu, that will take you to the Skate Canada Education and Training Academy.



- Once redirected to Skate Canada's Education and Training Academy, **select All Courses and Safe Sport** from the drop-down menu

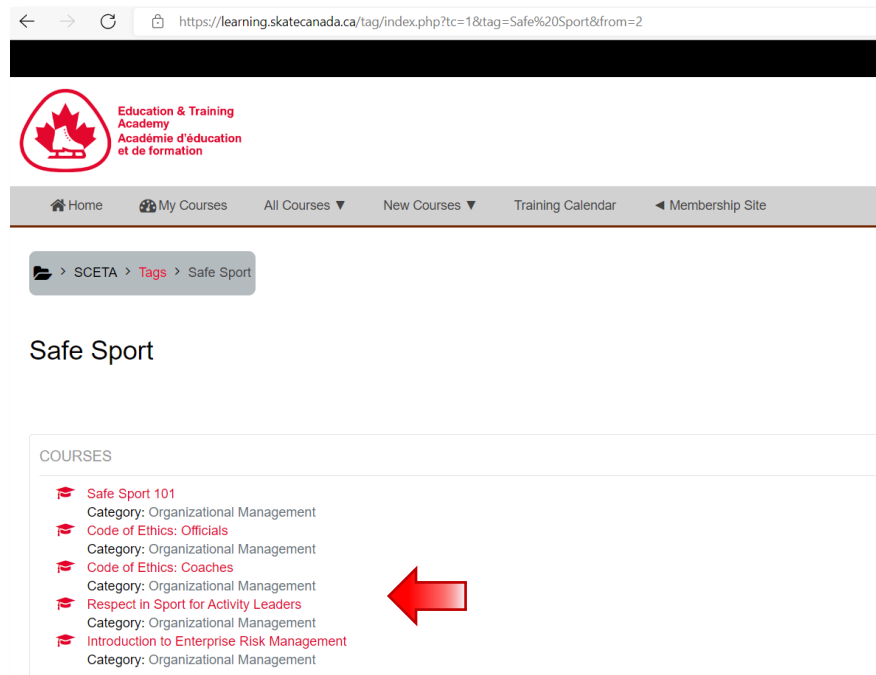




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6. On this page, **Respect in Sport for Activity Leaders** may be selected.

The Module may be started and stopped as many times as the Board Member requires to complete. Please take a screen shot of the final certificate or record the certificate number and expiry date to provide to the Club or Skating School Administrator.



7. Once **ALL** Board Members / Executives have completed the Respect in Sport for Activity Leaders module please forward the following information to memberservices@skateabnwtun.ca in one document detailing the following information for each Board Member.

Name, Position, Address, Email, Phone, Skate Canada #, RIS-AL Certificate Number, RIS-AL Certificate Expiry Date

Any questions? Please contact memberservices@skateabnwtun.ca