

# Canmore Skating Club

## *Coach Wanted Advertisement*



### **About Us:**

The Canmore Skating Club (CSC) is looking for that special person who wishes to work (and possibly live) in one of the most beautiful areas of the province - Canmore, Alberta. We are a growing, inclusive club in need of a Skating Director who will continue to build our existing CanSkate, Pre-Star, Star and CompetitiveSkate programming for all skaters for years to come. Our Club offers year-round programming for private lesson skaters and Fall and Winter group programming. This position is a great opportunity to continue to develop your craft alongside an established coaching team, which includes members with national and international coaching and officiating experience. Ultimately, we are searching for a coach and director that is passionate and dedicated to the sport of skating and is looking for their chance to lead their own Club into the future.

### **Requirements:**

An ideal candidate would meet the following job requirements:

- NCCP National level coaching certification in good standing with Skate Canada, at a Regional level or higher (Provincial level preferred)
- Prior experience in a director role for a figure skating club or co-ordination of group programming would be an asset.
- Have a strong familiarity with technical requirements for competitive and StarSkate skaters as well as best practices for group programming such as CanSkate. Any background as a Technical Specialist or Judge will be considered a strong asset.
- Provide a copy of your coach dashboard

### **Roles & Responsibilities:** Anticipated to include:

- Coordination of CanSkate, Pre-Star and all other on-ice programming
- Coordination of off-ice training activities, including continual evaluation of outside off-ice instruction and programming
- Coordination of Special Event programming with volunteer assistance
- Support and work with volunteer Club Executive, including attendance to Board of Directors meetings as required

- Perform administrative duties as required (scope of work to be negotiated)

**Skills:**

- A strong work ethic, strong interpersonal skills, the ability to work alongside an experienced and dedicated staff of full-time coaches
- Comfortable working with a wide range of athletes, from those new to skating to elite level athletes, as well as developing inclusive programming.
- Has the ability and willingness to collaborate with and be accountable to a volunteer Board of Directors.
- Demonstrated focus and commitment to helping others.
- A working knowledge of the Uplifter software platform and intermediate computer skills would be preferred, however training can be provided in this area as required.
- Ability to handle sensitive information in a professional and confidential manner.

**Time Commitment:**

Ice Allocated to CSC for the 2023-24 season is late afternoons on Sunday, Monday, Tuesday and Thursday; administrative duties negotiable. Potential additional coaching opportunities.

**Skating Programs:**

CanSkate, Pre-Star, Star and PP

**Application Deadline:**

July 31, 2023

**Contact Information**

Please send your resume to:

[canmoreskatingclub@gmail.com](mailto:canmoreskatingclub@gmail.com)

P.O. Box 8382

Canmore AB T1W 2V2

If you have any questions, please contact [Mark Tkacz](mailto:Mark Tkacz) at 403-679-8277 or [canmoreskatingclub@gmail.com](mailto:canmoreskatingclub@gmail.com)