*11759 Groat Road NW, Edmonton, Alberta T5M 3K6*

*Tel: (780) 415-0465 Toll Free: (866) 294-0663*

*Fax: (780) 427-1734 Toll Free: (866) 746-4981*

 *Email: info@skateabnwtnun.ca www.skateabnwtnun.ca*

**Submitting Your Coach Wanted Advertisement**

In order to submit your coach wanted ad, please complete the form on **PAGE 2** and email to info@skateabnwtnun.ca. All coach wanted advertisements that are received will be posted on the Section website free of charge.

*\*Unless otherwise indicated, all advertisements older than 5 months will be removed.*

**Skate Alberta-NWT/Nunavut ‘In the Loop’ Electronic Newsletter**

If you would also like your advertisement included in the monthly Skate Alberta-NWT/Nunavut ‘In the Loop’ Electronic Newsletter, please complete the below form. The cost to advertise in the newsletter is $25/edition. There are 2 editions per month that come out every other Friday.

*\*Coach Wanted ads will not be posted in the newsletter until payment is received.*

|  |
| --- |
| Please indicate which editions you would like your coach wanted ad included in: |

January [ ] 1st Edition [ ] 2nd Edition July [ ] 1st Edition [ ] 2nd Edition

February [ ] 1st Edition [ ] 2nd Edition August [ ] 1st Edition [ ] 2nd Edition

March [ ] 1st Edition [ ] 2nd Edition September [ ] 1st Edition [ ] 2nd Edition

April [ ] 1st Edition [ ] 2nd Edition October [ ] 1st Edition [ ] 2nd Edition

May [ ] 1st Edition [ ] 2nd Edition November [ ] 1st Edition [ ] 2nd Edition

June [ ] 1st Edition [ ] 2nd Edition December [ ] 1st Edition [ ] 2nd Edition

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
|  | **TOTAL AMOUNT ($25 X # of editions):** | $  |
| Club Name: |  |
| Please complete your credit card information as follows: |
| Card Type: |  | MASTERCARD |  | VISA |
| Card Number: |  | Exp. |  |
| Name on Card: |  | CVV# |  |
| Email : |  | Postal Code: |  |

****[Club Name]**

*Coach Wanted Advertisement*

|  |  |
| --- | --- |
| **About Us:** | *Provide a brief description of your skating club* |
|  |  |
| **Requirements:** | The successful candidate will:* *Provide a list of requirements you wish the applicant to have, including the level of NCCP coaching certification (ex. In Training Club Coach, Trained Regional Coach etc).*
* Be a Skate Canada registered coach in good standing
* Provide a copy of your coach dashboard
 |
|  |  |
| **Roles & Responsibilities:** | *Outline specific roles for the prospective coach* |
|  |  |
| **Skills:** | The successful candidate will:* *(provide a list of desired qualities such as organized, leader, communicates well, etc.)*
 |
|  |  |
| **Time Commitment:** | *Identify time commitments per week as well as length of service requested* |
|  |  |
| **Skating Programs:** | *Specify which skating programs the coach will be responsible for* |
|  |  |
| **Application Deadline:** | *Identify a deadline for resume submission* |
|  |  |
| **Contact Information** | Please send your resume to: |
| [Email] | [Address] |
| If you have any questions, please contact [Name] at [phone/email] |