

Figure 8 Skating Club

Skating Director



About Us:

Figure 8 Skating Club aims to foster fun and fitness for life through the joy of skating. We offer Learn to Skate, AdultSkate, PreSTAR, STARSkate and CompetitiveSkate programs out of the Kenilworth Arena in Edmonton, Alberta. Our growing club has over 300 members, with over 90 members pursuing figure skating including competitive skaters. We offer 15 hours of ice, our season runs from September to June, and we also run a 5-week summer session.

Requirements:

The successful candidate:

- Is Regional Coach Certified or higher, and is committed to continuous advancement of coaching certification and professional development
- Has 5+ years of coaching experience
- Has STAR 1 - 5 assessor training and experience
- Coaching up to STAR Gold level an asset
- Competitive skating experience, either as a skater or coach, an asset
- Is a Skate Canada registered coach in good standing
- Will provide a copy of coach dashboard

Roles & Responsibilities:

- Work collaboratively with coaches, office manager, CanSkate Coordinator, and board of directors to lead the club according to our vision of *fostering fun and fitness for life through the joy of skating*
- Oversee and manage all aspects of figure skating programs, both on and off ice, according to Skate Canada delivery standards
- Develop program schedule, based on ice availability and program needs
- Schedule coaches for group classes and team coaching, including off ice coaches
- Ensure effective coach communication, including scheduling and leading monthly coach meetings
- In collaboration with coaches, volunteers, and board, organize club events, shows and clinics
- Coordinate theme days and provide skater incentives and prizes
- Provide effective communication to members, including coordinating the newsletter, holding orientation sessions, and providing input into social media posts and website updates
- Provide operational guidance to office manager and delegate administrative tasks
- Be a positive role model to all skaters, program assistants and coaches

Skills:

The successful candidate will:

- Be enthusiastic and friendly, while being professional and reliable
- Be a great communicator, organized with an attention to detail
- Share their passion for skating with participants of all ages, creating a fun environment poised for success

Time Commitment and Salary:

This is a year-round fixed contract that will average of 5 hours per week, for a monthly salary of \$1,000. There is also an option to share the CanSkate Coordinator position for an additional \$135-\$270 per month. The ideal candidate will be able to also coach the ice schedule (15 hours per week), however this can be negotiated.

Skating Programs:

CompetitiveSkate, STARSkate, and PreSTAR, Learn to Skate programs optional

Application Deadline:

Until a candidate is found

Contact Information:

Please send inquires and application Sherry at president@figure8skating.ca

