



Dear ACGM and Awards Banquet Attendees,

Thank you for registering for the upcoming 2022 Skate Canada: Alberta-NWT/Nunavut ACGM and/or Awards Banquet. This letter is to provide you with important information for attending the event.

Masks & Health Check

We do encourage that masks be worn, however they are not required.

If you do not feel well, please do not attend. Please also be respectful of physical distancing for everyone's comfort level.

Host Hotel/Location

DoubleTree by Hilton Hotel West Edmonton
16615 109 Avenue
Edmonton, AB T5P 4K8

Parking

There is no charge for parking. For those not staying at the hotel, it is best to park on the SW side of the hotel and enter through the door marked "Ballroom".

Tickets

Print off your registration ticket(s) and bring them with you to the event. There will be a registration list to check you in.

Schedule

8:00 am Conference Registration
8:45 am – 12:00pm LTD and Safe Sport Sessions
12:00pm – 1:15pm Luncheon
1:30pm Annual General Meeting
5:00 pm – 6:00 pm – Awards Banquet Reception (cash bar)
6:00pm – Awards Banquet

There is no breakfast served. Water will be available in the rooms upon your arrival and then coffee/pop/juice will be available at the coffee break between the 2 sessions. Please come with your favorite coffee in hand!

Onsite Registration

Conference Sessions – registration opens at 8:00am. Please register to pick up your name tag.

Annual General Meeting Information

Have your meeting token printed to bring with you so you have it for easy access during the meeting to sign in. Bring your hand-held device (ipad or phone) to vote. The hotel wifi code will be provided to you onsite.



Awards Banquet

For those attending the Awards Banquet, please check in at the registration table between 5:00 pm – 5:45 pm in the ballroom foyer.

Dress attire for the Awards Banquet is business/semi-formal.

Banquet Reception is a cash bar. (accepts cash/debit)

Seating Plan Update: Doors to the Awards Banquet Hall will open around 5:45pm. The seating plan will be provided onsite to those that replied to the seating request. For those that did not reply, there are open tables to select from. We were fortunate to expand the room size, therefore the room size will now accommodate more tables.

Dietary Requirements

If you noted a dietary requirement or a children's meal, please ensure you locate one of the hotels serving staff or banquet staff as they are serving the meals and they will look after you.

Awards Recipients

We ask that when award recipients are coming to the stage to accept their award, you may come up onto the stage on either side. When you exit the stage, please exit to your right, as Kelly will be handing you an awards booklet as you leave the stage.

Questions

Contact Kelly Stanislawski: kelly@skateabnwtun.ca or by cell: 780-243-0465
1-866-294-0663 (Toll Free)