



# 2023 CANADA WINTER GAMES ABORIGINAL APPRENTICE COACH PROGRAM

## Application Procedure

For a coach to be considered for the **Canada Games – Aboriginal Apprentice Coach Program**, the Provincial Sport Organization (PSO) is to follow the application procedure outlined below.

### STEP 1 – CANDIDATE APPLICATION FORM

The **Apprentice Coach Candidate** must submit the completed **Candidate Application Form** and the required attachments to their respective PSO.

### STEP 2 – PROVINCIAL SPORT ORGANIZATION APPLICATION FORM

The **PSO** selects ONE candidate it will endorse and completes the **PSO Application Form** and a letter of recommendation which includes the following:

- How the PSO would benefit from participating in the program.
- Who the mentor coach will be and why, along with a copy of their coaching resume, their NCCP certification level and previous experience as a mentor or master coach. Indicate if the mentor coach is available to attend the professional development seminar(s)
- What role the apprentice coach will play as an active member of the coaching staff leading up to and including at the Canada Games.
- A brief outline of the pre-Games training, selection events and competitions that will involve the apprentice coach and the role of the mentor coach.
- Identify the PSO's financial commitment to the program and provide the estimated costs, including expenses related to the attainment of NCCP Competition Development certification and other professional development opportunities, to complement the needs of the apprentice coach's program. Note: The Sport, Physical Activity and Recreation Branch (SPAR) may subsidize costs related to the participation in the Professional Development Seminars, e.g. transportation, accommodation, meals.
- How the PSO will involve the apprentice coach in provincial activities on a regular basis following the completion of the program.
- What initiatives the PSO will undertake to promote the recruitment and development of aboriginal coaches in its sport.

### STEP 3 – PROVINCIAL SPORT ORGANIZATION SUBMITS TO SPORT, PHYSICAL ACTIVITY AND RECREATION, TEAM ALBERTA

The **PSO** submits both Application Forms and required attachments as outlined in Steps 1 & 2 to:

Cam Berwald  
Team Alberta Chef de Mission  
2023 Canada Winter Games  
[Cam.berwald@gov.ab.ca](mailto:Cam.berwald@gov.ab.ca)

**Deadline for submission: Thursday, February 10, 2022**

SPAR will review the submissions received from the Provincial Sport Organizations and select two candidates to fill the number of positions permitted. An Aboriginal Apprentice Coach Program Agreement will be established with the successful PSOs, Apprentice Coach and the SPAR.

# 2023 CANADA WINTER GAMES – TEAM ALBERTA ABORIGINAL APPRENTICE COACH PROGRAM

## Guidelines

1. Only two aboriginal coaches from each province and territory will be selected.
2. The apprentice coach must have aboriginal ancestry as defined by the Aboriginal Sport Circle: Anyone of First Nation (status and non-status Indian), Metis or Inuit ancestry.
3. The apprentice coach must have completed some form of NCCP training.
4. The apprentice coach must be trained in the Aboriginal Coaching Modules. Coaches who are not already training in the modules may be admitted to the program but will be required to complete the training before attending the Canada Games.
5. The apprentice coach must meet Canada Games eligibility and residency guidelines for coaches.
6. The apprentice coach must be committed to the objectives and requirements of the program.
7. The apprentice coach is to be involved with the Canada Games coaching staff and team (i.e. athlete selection and training activities) leading up to and including the Canada Games.
8. The apprentice coach must not have attended the Canada Games as a “coach”.
9. The apprentice coach must not have attended Olympics, Pan American Games, or Commonwealth Games as a “coach”.
10. The apprentice coach has demonstrated potential through development and commitment to the sport.
11. The apprentice coach should be identified to have potential to influence, coach and promote sport in their communities to increase quality coaching in Aboriginal communities.
12. The Provincial Sport Organization ensures an appropriate mentor coach (either a member of the Games coaching staff or a non-staff mentor) is assigned to the apprentice coach.
13. The apprentice coach should be available to attend a series of Professional Development Seminars (1<sup>st</sup> PD Session: June 2022; 2<sup>nd</sup> PD Session: November 2022 Petro Canada Sport Leadership, Ottawa, Ontario) with the other provincial/territorial apprentice coaches.
14. The mentor coach is encouraged to attend the Professional Development Seminar(s).