



Competition Equipment Rental Request Form

(Updated June 2020)

The items listed below are available to Skate Canada: Alberta-NWT/Nunavut clubs for use during a sanctioned event. Clubs are responsible for all shipping/transportation and insurance costs associated with all Section equipment.

IMPORTANT: Confirm all equipment with your competition Tech Rep prior to submitting the form.

Club Name: _____ Competition: _____
 Date of Event: _____ Contact Name: _____
 Email: _____ Phone: _____
 Pick-up Date (Must be between 10 AM and 1 PM): _____
 Drop-off Date* (Must be between 10 AM and 1 PM): _____
 If equipment is being shipped, please provide the name of the shipping company: _____

***Equipment must be returned within 3 days of completion of event. There will be a \$250 charge for all equipment not returned within the required time.**

Select the items your club would like to request to be used at your event. Some Regions have their own Supply Bins. Contact your local Region Rep to organize. The Section office has the Edmonton Region Supply Bins for Edmonton Region Competitions only.

- Music Organizer Stands (2 available)
 Hand Sanitizer
 Section Supplies (clipboards, medal pillows)
 Plexi Glass – Registration (4 available)
 Plexi Glass - Officials
 Walkie Talkies

Equipment Option	Rental Fee	Request	Amount
Manual Judging System <i>If not able to run Rink-Side judging system</i> (each set includes Data Specialist computers and 1 set of headsets)	\$200.00 with VRO*/set \$125.00 without VRO*/set	<input type="checkbox"/> 1 Rink <input type="checkbox"/> 2 Rinks <input type="checkbox"/> With VRO* <input type="checkbox"/> Without VRO* <input type="checkbox"/> 3 rd Set of Headsets (+\$50.00)	
Rink-side Judging System <i>Mandatory for all Section Hosted Events, Competitive Invitationals, Combined Invitationals and Synchronized Skating competitions</i> (includes Data Specialist computers, judging computers and headsets)	\$275.00/set (includes VRO*)	<input type="checkbox"/> 1 Rink <input type="checkbox"/> 2 Rinks <input type="checkbox"/> With VRO* <input type="checkbox"/> Without VRO* <input type="checkbox"/> 3 rd Set of Headsets (+\$50.00)	
Music Equipment <i>Mandatory for all Section Hosted Events. Event Technicians must be booked by the Section Office 90 days in advance in order to use this equipment. To book, please email events@skateabnwtun.ca</i>	\$100.00/set	<input type="checkbox"/> 1 Rink <input type="checkbox"/> 2 Rinks <input type="checkbox"/> 3 Rinks	
Live Streaming Equipment <i>(Section Live Streamers must be booked by the Section Office to use this equipment)</i>	N/A	<input type="checkbox"/> 1 Rink <input type="checkbox"/> 2 Rinks	
Total Amount			

*VRO = Video Recording Operator equipment

Contact Section Office for Pick-Up time and location.

Payment Method:

MasterCard CVV # _____ Visa CVV# _____ Cheque (payable to Skate Canada: Alberta-NWT/Nunavut)
 Credit Card Number: _____ Expiry Date: _____
 Name on Card: _____
 Send completed form to the Section Office: events@skateabnwtun.ca or contact at 780-415-0465



Use and Transportation of Equipment Policy

The Section official's equipment and music equipment is insured on a yearly basis by Skate Canada: Alberta-NWT/Nunavut solely for the equipment during transport and on site at competitions and events. The Section CPC and music equipment is only available for member Clubs and Partner User groups within the Alberta-NWT/Nunavut Section.

For transportation of the Section CPC and music equipment, one of the following two options must be met.

1. Transportation by personal vehicle:
 - Individual must be minimum age of 21 years old and must have a minimum of a full Class 5 Driver's License (Class 5 GDL Driver's License is not permitted);
 - Individual must produce a photocopy of third party personal injury and vehicle collision insurance with minimum \$1,000,000 coverage.

2. Transportation by rental vehicle;
 - Individual must produce a photocopy of third party personal injury and vehicle collision insurance with minimum \$1,000,000 coverage.
 - Individual must produce a photocopy of the rental agreement.

NOTE: *The Section Office requires photocopies of the above mentioned documents on file.*

The individual(s) transporting the Section CPC and music equipment is responsible to ensure that they have third party personal injury and vehicle collision insurance with minimum \$1,000,000 coverage in the event of an accident during transportation of the equipment. In the event of an accident, the individual's primary personal insurance may be applicable first and then the Skate Canada insurance (if applicable) would be secondary. Any applicable deductible for both insurance companies may apply and would be the responsibility of the individual transporting the equipment. It is recommended that the individual notify the insurance provider of the volunteer activity before the transportation of the CPC and/or Music Equipment occurs.

In certain situations, Section office may approve the transport of specific pieces of CPC and music equipment by shipping through a courier. Approval to transport equipment via courier is dependent on the amount of equipment requested to be shipped, the value of the equipment and the required insurance coverage in place. In addition, the member Club/Partner User is responsible for all shipping costs and any additional insurance coverage that may apply through the courier company. Any request to transport CPC and music equipment through a courier is to be directed to Section office.

I have read, understood and am in agreement with the above Use and Transportation of CPC and Music Equipment Policy.

Name: _____

Signature: _____ Date: _____