

## **Procedure: STAR 6 to Gold Evaluator and Coach Assessor Contact and Assignment**

The Section presently has 14 qualified STAR 6-Gold Evaluators in Free Skate, Skills, Artistic and Dance and 15 Coach Assessors qualified to assess Skills. To provide reasonable access to assessments, a new approach is being offered in the 2020-2021 season. This new approach aligns with the philosophy surrounding the STAR assessment structure of removing barriers and improving access to assessments. This approach will also help use Evaluator and Coach Assessor resources wisely due to the limited numbers of qualified evaluators and assessors to draw from at the present time.

\*New\* Interim Section Assessment Liaison - managed by Leslie Lawrence and Brenda Hart

\*New\* Section email for STAR 6 to Gold Assessment related inquiries

\*New\* Coach Assessors can assess their own skaters and are permitted to also assess skaters that they are not the contracted coach for Skills assessments

\*New\* Club Assessment Coordinators will be permitted to contact Evaluators and Coach Assessors for assessments on club ice for any level of assessment. Free Skate Elements and Skills assessments are encouraged to be done on club ice.

\*New\* All STARSkate Region Invitational competitions will offer the opportunity for Free Skate Program and Artistic Program assessments and Combined Invitational Competitions will offer Free Skate Program assessments. Skater must check off the assessment box and pay the Skate Canada assessment fee at time of registration to be eligible for the assessment at the event. (\*Announcement structure and content edits and central registration system updates are required to facilitate the assessment option)

\*New\* Region Assessment Coordinators will continue to host a Fall region assessment meeting and establish a calendar for collaborating and centralizing assessment day requests from region clubs. Cross referencing of section and neighbouring region events and assessment days is mandatory before finalizing any dates. Region Assessment Coordinators will also be responsible for contacting and confirming Evaluators and/or Coach Assessors for centralized Assessment Days. The Section Officials Committee will appoint an official to mentor and assist each Region Assessment Coordinator during the transition into this new structure for contact and assignment.

### **Centralized Assessment Day Set-Up:**

\*New\* Edmonton and Calgary Regions will undergo a review of region assessment needs based on skater and club numbers as these are the two largest regions in the Section. Assistance will be provided to steer and establish potential pod set ups; consideration of dance only assessment days to channel dance assessments and partners into specific dates and any other ideas that aid in pooling of resources or streamlining assessments and or assessment days will be considered. Restrictions on numbers of centralized Assessment Days between October and March will be implemented but the exact number is to be determined.

\*New\* South, Central, Northeast, Northwest, Peace and NWT Regions will be restricted to 2 Assessment Days between October and March.

\*Spring, Summer and Fall season centralized assessment day allotment in all regions will be determined pending a thorough review of observations and feedback from clubs, regions, evaluators and officials committee representatives on assessment processes and activities occurring in the winter season. A preliminary review of the new contact and assignment procedure is expected mid-Fall to allow for planning and consideration of spring and summer ice bookings.

### **What will assessment opportunities potentially look like?**

An assessment day is defined as any day that a skater is being assessed by either an Evaluator or Coach assessor. This can be in the following formats:

- A skater being assessed in the Skills discipline on a regular session, in their regular lesson, by a Coach assessor
- An assessment opportunity where skaters being assessed on a regular session by an Evaluator, for any discipline
- A traditional assessment day at the club or skating school that schedules ice only for assessment purposes for skaters to be assessed by an Evaluator or Coach assessor
- A regional assessment day as directed by the section to facilitate an assessment opportunity for neighbouring clubs and skating schools
- At an event
  - ❖ Assessments may be done at an event provided the event has an Evaluator able to conduct the assessment. These assessments include Freeskate Programs and Artistic programs.
  - ❖ In the case of a Freeskate Program assessment at an event, the skater only receives credit for the program portion of the Freeskate assessment. To receive the full recognition of the STAR level, the Element assessment must also be achieved.
  - ❖ Skaters wishing to be assessed in STAR 6 to Gold Freeskate levels will register in the applicable event category at STARSkate Invitational and Combined Invitational events.
  - ❖ Skaters registered in Pre-Juvenile and Juvenile Freeskate events can be assessed for the STAR 6 Freeskate level.
  - ❖ Skaters registered in Pre-Novice Short Program and Novice Short Program can be assessed for the STAR 9 Freeskate level.
  - ❖ Skaters may challenge the Gold Freeskate program to allow for entry to Novice and higher Singles categories, but they must have completed the STAR 10 Elements.
  - ❖ Club Assessment Coordinators are responsible for verifying that the skater is eligible for the assessment and for providing the assessment sheet for the skater to bring to the event.
  - ❖ Refer to STAR Assessment rules for up to date assessment and/or challenged assessment fees.

### **Suggestions for how to structure the Region Assessment Coordinator duties:**

#### **Region Assessment Coordinator (RAC) Training and Ongoing Mentorship**

- Review and update the contact list of RAC's
- Update the Section website listing
- Establish a meeting date for RAC's to introduce STAR 6 to Gold procedures for contact and assignment of Evaluators and Coach Assessors
- Officials Committee to draft a power point presentation so consistent messaging and training is provided to each region assessment coordinator

- Introduce revised Skate Canada Assessment Guide
- Introduce 'new' procedure for contact and staffing Assessment Day's which transfers responsibilities to regions with the assistance of an appointed evaluator to mentor and assist each region assessment coordinator
- Review the various scenarios available to clubs to contact evaluators and coach assessors to arrange their own assessments on club ice
- Review the option of channeling assessments for Free Skate Programs and Artistic at competitions which will be advertised in the competition announcement
- Explore holding an Assessment Day in front of or the day following any competitions to keep expenses down and make use of officials travelling to the event
- Share list of all qualified evaluators and coach assessors in the region/section
- Set up a shared region calendar and tracking spreadsheet that designated Assessment Coordinator's network through
- At set time frames RAC sends notice to AC's to submit centralized AD's
- RAC would monitor sign up of evaluators and liaise with AC from clubs on status
- Troubleshoot by contacting out of region Evaluators and Coach Assessors to assist when required
- Encourage regions to explore setting up a recruitment strategy for new evaluators in the region

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