



## Skate Canada: Alberta-NWT/Nunavut Annual General Meeting Notice of Meeting

May 4, 2020

Dear Skate Canada: Alberta / NWT-Nunavut members:

Notice is hereby given to all Members of Skate Canada: Alberta/NWT-Nunavut that the 2020 Annual General Meeting will be held Saturday June 6, 2020 at 10:00am MT.

The meeting will be conducted via Webinar. All voting will be cast by electronic ballot.

### **Voting Eligibility:**

To be eligible to vote each Member must Pre-Register for the meeting by completing the online Declaration by June 1, 2020 at 12:00pm MT (noon). Pre-registration information is available on the [Section Website](#)

### **A Delegate represents one of the following three (3) classes of Members:**

- Each Club and Skating School that is a Member in Good Standing may appoint one (1) delegate and shall be entitled to one (1) vote
- Each elected Region Coach Representatives shall be entitled to one (1) vote
- Each Director of the Skate Canada: Alberta-NWT/Nunavut Board holding office in accordance with Association Bylaws shall be entitled to one (1) vote

### **Delegates and Proxies: In accordance with Bylaw 5.2 Appointment of Delegates**

Each Club and Skating School Member may appoint an eligible person as its Delegate to attend a meeting and exercise the rights of membership on behalf of the Club or Skating School Member. To be eligible to be appointed as a Delegate for a Club or Skating School Member, a Person must

- a. be 18 years of age or older,
- b. be a Registrant in Good Standing of Skate Canada and the Section, excluding employees of the Section, and
- c. be affiliated with a Club/Skating School.

### **In accordance with Bylaw 5.5 Proxies**

- a. Members who are entitled to vote and are not attending the meeting may give proxies to Delegates entitled to carry proxies for the purpose of voting. No person may carry more than five (5) voting member proxies.
- b. Proxies shall be in such form as the Board prescribes and shall be handed to the Chair of the Nominating Committee or their designate prior to the start of the meeting. *Note:* On April 22, 2020 the Board approved a Pre-Registration Process for the AGM by completing the online Declaration by June 1, 2020 at 12:00pm MT (noon).

**Observers:** The Section encourages all Section Registrants to attend the Skate Canada: Alberta-NWT/Nunavut Annual General Meeting. While not eligible to vote, each Observer must Pre-Register for the meeting by completing online an Observer form by June 1, 2020 at 12:00pm MT (noon). Pre-registration information is available online on the [Section Website](#).

By Wednesday June 3, 2020 at End of Business MT confirmed Delegates, Proxy holders and Observers will receive Login instructions for Skate Canada: Alberta / NWT-Nunavut's webinar and voting platforms. Delegates and Observers will be required to login on Saturday June 6, 2020 by 9:45am MT. The meeting shall commence at 10:00am MT on Saturday June 6, 2020.

For the purposes of clarification detailed **Annual General Meeting /Board of Directors Election Policies & Procedures** were approved by the Board of Directors on April 22, 2020 and have been posted on the [Section Website](#).

Any questions may be directed to the Section Office at [info@skateabnwtun.ca](mailto:info@skateabnwtun.ca)