



How to Determine Test Fees

The Skate Canada rule in regards to “fee for service” is as follows:

G-2.0 (7) ADDITIONAL CLUB OR SKATING SCHOOL LEVY: Member clubs and skating schools are not permitted to charge a skater more than the official Association test fee as determined according to this regulation for taking a test except that an additional administrative charge may be levied where necessary to recover the actual expenses of conducting the test day, provided no profit is made in the process and provided the skater is advised of the estimated cost prior to the Test Day.

For up to date Skate Canada Test Fees visit www.info.skatecanada.ca.

Test Fee – Components

- A) Skate Canada Test Fee
- B) Facilities/ Ice Costs
Examples: ice rental fees, music equipment fees, etc.
- C) Officials Expenses (may be estimated)
Example: travel, accommodation, meals, etc.
- D) Administration Expenses (as applicable, but must be explained)
Example: long distances costs, postage, etc.

Test Fees – Procedure

- a) The Test Chair shall calculate the Test fee to be charged to each skater* based on the above criteria. Items B through D above are each skater’s share of the total cost of that particular item. If it is a centralized test day, a budget shall be given to each Club participating and shall detail the revenue (skater test fees) and expenses.
- b) Prior to the test day, each skater* shall be given an invoice or bill detailing all of the test fee components.

* a dance or pair team shall be considered 1 skater

Sample Skater Test Fee

Skate Canada STARSkate Test Fee	\$12.00
Facilities/Ice: <i>Total ice cost ÷ # of tests = cost per test</i>	5.00
Officials expenses: <i>Total officials expenses ÷ # tests = cost per test</i>	2.00
Administrative cost: <i>(e.g. postage) Total admin costs ÷ # tests = cost per test</i>	1.00
TOTAL TEST FEE	\$20.00