



2018 ANNUAL GENERAL MEETING
May 5, 2018
Edmonton, Alberta

MINUTES

WELCOME

As Chair, Donna Moses welcomed the members attending the Skate Canada: Alberta-NWT/Nunavut Annual General Meeting.

Donna Moses provided an overview of the Association's membership in alignment with the Annual Convention and General Meeting's theme of "Excellence." Donna Moses recognized the importance of clubs, volunteers, coaches, officials, and parents in the continued success of the sport within the Section.

A list of Clubs with delegates present at the meeting was read and their representatives acknowledged. The Board of Directors, Region Representatives, Region Coaching Representatives, Operational Committee Leads, and Section Office staff were introduced. Donna Moses also introduced Norm Proft, Competition Services Director, representing Skate Canada.

1. CALL TO ORDER

The Chair called the meeting to order at 1:49 pm.

2. READING OF NOTICE OF MEETING

The Chair read the Notice of Meeting.

3. REPORTS AS TO QUORUM

Delegates	34
Proxies	<u>13</u>
Total Registered Votes	47

Observers	25
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Motion: That the observers be allowed a voice in the proceedings of the meeting.

Moved by: Gitti Heske

Seconded by: Alison Bonney-Gregson

Carried.

4. CHANGES TO THE AGENDA

Motion: To approve the agenda as presented.

Moved by: Kate McNeil

Seconded by: Alison Bonney-Gregson
Carried.

5. MINUTES OF THE PREVIOUS MEETING

Motion: That the minutes of May 6, 2017 be approved as presented.
Moved by: Doug Vandemark
Seconded by: Mary-Ann McDonald
Carried.

- **Appendix A:** Minutes of 2017 Annual General Meeting as approved

6. SKATE CANADA ADDRESS

There was a video presentation of the address by the President of Skate Canada, Leanna Caron. Norm Proft, Competition Services Director, provided an update on items pertaining to Skate Canada.

7. SKATE CANADA ELECTIONS

Norm Proft provided an overview of the national election process for the elections to be held at the 2018 Skate Canada Annual General Meeting. Clubs and coaches were encouraged to become delegates so that the Section maximizes its voting potential.

8. REVIEW OF SKATE CANADA PROPOSED AMENDMENTS

Norm Proft provided an overview of proposed Skate Canada bylaw amendments that would be voted on at the 2018 Skate Canada Annual General Meeting to be held in Calgary, May 26, 2018. All registrants were encouraged to access the full amendment information on the Skate Canada Info Centre.

9. FINANCIAL STATEMENTS

Sherry Badior, Chair of the Finance and Risk Management Committee, presented the Audited Financial Statements for the year ending March 31, 2018.

Motion: That the 2017-2018 Audited Financial Statements be accepted as presented for the year ending March 31, 2018.
Moved by: Fiona Lauzon
Seconded by: Bobbi-Jo Martin
Carried.

- **Appendix B:** 2017-2018 Audited Financial Statements as approved

10. APPROVAL OF AUDITORS FOR 2018-2019

Sherry Badior, Chair of the Finance and Risk Management Committee, advised the membership that the Section intended to continue with Colin Presizniuk & Associates as auditors.

Motion: That Colin Presizniuk & Associates are approved as the Auditors for Skate Canada: Alberta-NWT/Nunavut for the 2018-2019 fiscal year.
Moved by: Sherry Badior
Seconded by: Gitti Heske
Carried.

11. CONFIRMATION OF ACTIONS TAKEN BY THE BOARD OF DIRECTORS

Motion: That the actions taken by the 2017-2018 Board of Directors of Skate Canada: Alberta-NWT/ Nunavut be approved as presented.
Moved by: Gitti Heske
Seconded by: Alison Bonney-Gregson
Carried.

- **Appendix D:** 2017-2018 Actions of the Board of Directors as approved

12. APPROVAL OF REPORTS

The reports submitted by the committees were included in the Annual Report. The following presentations were made: Donna Moses on behalf of the Governance Committee, Bobbi Jo Martin on behalf of the Membership Relations Committee, Leona Boyle on behalf of the Coaching Committee, Kristen Belcourt on behalf of the Officials Committee, Bobbi-Jo Martin on behalf of the Skating Programs Committee, Robin Forsyth on behalf of the Competition Committee, Gitti Heske on behalf of the Regions Committee and Holly Henderson on behalf of the Athlete Development Committee. Marc Stromme provided an update in regards to the Section's CanSkate@School Initiative.

Motion: That the 2017-2018 Annual Reports be approved as presented.
Moved by: Travis Hillier
Seconded by: Fiona Lauzon
Carried

- **Appendix C:** 2017-2018 Annual Report as approved

13. AWARDING OF COMPETITIONS

Marc Stromme, Executive Director, presented the locations of the awarded competitions for the 2018-2019 year:

2019 Skate Canada: Alberta-NWT/Nunavut Sectional Championships
Octobre 31 -Novembre 4, 2018
Red Deer Skating Club (Red Deer, AB)

2019 Skate Canada: Alberta-NWT/Nunavut STARSkate & Adult Championships
March 22-24, 2018
Airdrie Club (Airdrie, AB)

The 2019 Skate Canada: Alberta-NWT/Nunavut Annual General Meeting will be held at the Banff Conference Centre in Banff, Alberta on May 4, 2019 to celebrate the Section's 50th Anniversary.

The 2020 Skate Canada: Alberta-NWT/Nunavut Annual General Meeting will be held at the Red Deer, Alberta on May 2, 2020.

14. ELECTION OF OFFICERS

In accordance with the Section Bylaws, applications were called for the election of Directors on March 1, 2018. Applications closed on April 7, 2018. Nominating Sub-Committee Chair, Carrie Wohlgemuth, advised the delegates as to the election procedures and declared that all candidates had followed the correct processes.

14.1 Director Region

One position was available for Director Regions. Gitti Heske applied for the position of Director Regions

Gitti Heske was elected by acclamation.

14.2 Director Coaching

One position was available for Director Coaching and there were three applications received: Alison Bonney-Gregson, Travis Hillier and Wendy Stinn. This position is elected from amongst the registered coaches in the Section that are in good standing and a minimum certification level of Club Coach Certified as the time of the election. To allow the opportunity for eligible coaches across the Section to participate in the voting process, an electronic secret ballot was conducted.

Alison Bonney-Gregson was elected to the position of Director Coaching.

14.3 Director

There were 3 positions available for Director on the Board. As per Section bylaw article 6.3 Travis Hillier also applied for the position of Director. With the results of the Director Coaching election being concluded, the following three individuals applied and were acclaimed to the position of Director: Travis Hillier, Doug Pettapiece and Fiona Lauzon.

14.4 2018-2019 Officers

For the 2018-2019 year, the officers of the Skate Canada: Alberta-NWT/Nunavut Board of Directors are:

Chair – Donna Moses

Director – Bobbi-Jo Martin

Director - Brent Anderson

Director – Fiona Lauzon

Director – Doug Pettapiece

Director – Travis Hillier

Director – Shawn Dyrkach
Director Regions – Gitti Heske
Director Coaching – Alison Bonney-Gregson

Motion: That the 2018-2019 Skate Canada: Alberta-NWT/Nunavut Board of Directors be approved.
Moved by: Sherry Badior
Seconded by: Doug Vandemark
Carried.

14.5 Region Representatives

The Region Representatives for the 2018-2019 year were elected from within their Regions. The 2018-2019 Region Representatives are:

Calgary Region – Gitti Heske
Central Region – Rose Crosby
Edmonton Region – Vanessa Laybourne
Northeast Region - Kim Wallington
Northwest Region – Karli Wilson
Peace Region – Doug Vandemark
Northwest Territories Region – Jaime Harris
South Region – Pat Leishman

14.6 Region Coaching Representatives

The Region Coaching Representatives for the 2018-2019 year were elected from within their Regions. The 2018-2019 Region Coaching Representatives are:

Calgary Region – Karen Alison
Edmonton Region – Erin Gillespie
Northwest Region – Lisa Thompson
Peace Region – David Howe
Northwest Territories Region – Jodi Brennan
South Region – Olea Taboulchanas
The Northeast and Central Regions are currently vacant

15. **BYLAWS**

In January 2018 a request for proposed amendments to the Bylaws was advertised to the membership. As per Article 12, any member of Section may have submitted bylaw proposals, amendments, or repeals in writing to the Executive Director a minimum of ninety 90 days in advance of the Annual General Meeting at which they are to be considered. Additionally, and as per Article 12, Section members had until 52 days prior to the Annual General Meeting to respond, via written submission to the Executive Director of the Section, to any such proposed amendments.

There being no submissions received to the Executive Director, the proposed three amendments to the Bylaws were posted on the Section Website for review by the Membership on April 13, 2018.

AMENDMENT 1 - Definition of Coaching Member

The proposed changes to the definitions in Article 1 are as follows:

1.1.f. Certified Professional Coach - a coach deemed to be “certified” as a result of meeting all training and evaluation requirements as determined by Skate Canada, who has registered directly with Skate Canada, and who is in Good Standing – This definition would be removed from the Bylaws

1.1.i. The term Certified Professional Coaches would be replaced with Registered Professional Coaches in Good Standing

1.1.v. Registered Skating Coach - a coach with Club Coach “in training” or “trained” status who has registered directly with Skate Canada but who is not a member of Skate Canada or the Section; this definition would be removed from the Bylaws

1.1.v. The following definition would be added: “Registered Professional Coach in Good Standing - A skating expert with the required National Coaching Certification Program qualifications to provide a remunerated service at Skate Canada sanctioned clubs and skating schools, both on- and off-ice. These individuals have registered, provided full payment and have met all professional coach registration requirements as set annually by Skate Canada;”

For Article 3, Membership, the proposed amendment is to 3.1.2 with the reference to Certified Professional Coaches being replaced with Registered Professional Coaches in Good Standing.

For Article 6, Board of Directors, the proposed amendment is to 6.1.d, 6.2.b, 6.2.d, 6.2.e and 6.5.a with the reference to Certified Professional Coaches and coaching members being replaced with Registered Professional Coaches in Good Standing.

AMENDMENT 2 - Submitting Delegate and Voting Members Names Electronically for AGM

The second proposed amendment is to Article 5 regarding the submittal of delegate and voting members names for the Section Annual General Meeting.

The rationale is to allow the opportunity to submit to the Section the names of delegates or voting members electronically.

The recommended amendment is as follows:

Voting shall be by a show of hands, by ballot, or electronic ballot at the discretion of the Chair. A vote by ballot shall be taken if so requested by a delegate or voting member. The name of a delegate or voting member will be communicated to the Section in writing or electronic submittal, prior to the meeting of Members. Delegate or voting member names are also accepted in person just prior to the start of the Annual General Meeting or Special Meeting.

AMENDMENT 3 - Numbering of Board of Director Positions

The third proposed amendment is to Article 6.1.c regarding the numbering of the Board of Directors positions.

The rationale for this amendment is to allow for internal tracking to correlate directly with odd and even election years.

The recommended amendment would now read as:

Six (6) Directors - elected by the Members at the Section Annual General Meeting Elected Directors are numbered 1 to 6, excluding the Chair, Director Regions and Director Coaching. Directors numbered 2, 4 and 6 are elected in even numbered years and Directors numbered 1, 3 and 5 are elected in odd numbered years;

The following motion was presented:

Motion: That the members of Skate Canada: Alberta-Northwest Territories/Nunavut Association, by special resolution at the Annual General Meeting on May 5, 2018, approve the proposed amendments to the Association Bylaws.

Moved by: Bobbi-Jo Martin

Seconded by: Fiona Lauzon

Carried.

16. NEW BUSINESS

There was no new business to discuss.

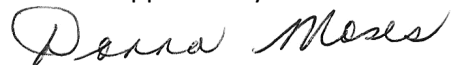
17. CLOSING REMARKS

Donna Moses thanked all volunteers for their support and commitment to the Association.

18. ADJOURNMENT

The meeting was adjourned at 3:41 pm by Sherry Badior.

Minutes approved by:



Donna Moses

Chair, Skate Canada: Alberta-NWT/Nunavut