



2017 ANNUAL GENERAL MEETING
May 6, 2017
Calgary, Alberta

MINUTES

WELCOME

As Chair, Donna Moses welcomed the members attending the Skate Canada: Alberta-NWT/Nunavut Annual General Meeting.

Donna Moses provided an overview of the Association's membership. In alignment with the Annual Convention and General Meeting's theme of "Momentum." Donna Moses recognized the importance of clubs, volunteers, coaches, officials, and parents in the continued success of the sport within the Section.

A list of Clubs with delegates present at the meeting was read and their representatives acknowledged. The Board of Directors, Committee and Sub-Committee Chairs, Region Representatives and Section Office staff were introduced. Donna Moses also introduced Jeff Partrick, Corporate Services Director representing Skate Canada.

1. CALL TO ORDER

The Chair called the meeting to order at 1:30 pm.

2. READING OF NOTICE OF MEETING

The Chair read the Notice of Meeting.

3. REPORTS AS TO QUORUM

Delegates	36
Proxies	<u>10</u>
Total Registered Votes	46

Observers	46
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Motion: That the observers be allowed a voice in the proceedings of the meeting.

Moved by: Bobbi-Jo Martin

Seconded by: Anita Kohnen

Carried.

4. CHANGES TO THE AGENDA

Motion: To approve the agenda as presented.

Moved by: Gitti Heske

Seconded by: Susan Nolan-Blair
Carried.

5. MINUTES OF THE PREVIOUS MEETING

Motion: That the minutes of April 30, 2016 be approved as presented.
Moved by: Terra-Lee Behiel
Seconded by: Bobbi-Jo Martin
Carried.

- **Appendix A:** Minutes of 2016 Annual General Meeting as approved

6. SKATE CANADA ADDRESS

There was a video presentation of the address by the President of Skate Canada. Jeff Partrick, Skate Canada Corporate Services Director, provided an update on items pertaining to Skate Canada.

7. SKATE CANADA ELECTIONS

Jeff Partrick provided an overview of the national election process for the elections to be held at the 2017 Skate Canada Annual General Meeting. Clubs and coaches were encouraged to become delegates so that the Section maximizes its voting potential.

8. REVIEW OF SKATE CANADA PROPOSED AMENDMENTS

Jeff Partrick provided an overview of proposed Skate Canada bylaw amendments that would be voted on at the 2017 Skate Canada Annual General Meeting to be held in Ottawa, June 4, 2017. All registrants were encouraged to access the full amendment information on the Skate Canada Info Centre.

9. FINANCIAL STATEMENTS

Sherry Badior, Secretary/Treasurer, presented the Audited Financial Statements for the year ending March 31, 2017.

Motion: That the 2016-2017 Audited Financial Statements be accepted as presented for the year ending March 31, 2017.
Moved by: Pat Leishman
Seconded by: Kate McNeil
Carried.

- **Appendix B:** 2016-2017 Audited Financial Statements as approved

10. APPROVAL OF AUDITORS FOR 2017-2018

Sherry Badior, the Secretary/Treasurer, advised the membership that the Section intended to continue with Colin Presizniuk & Associates as auditors.

Motion: That Colin Presizniuk & Associates are approved as the Auditors for Skate Canada: Alberta-NWT/Nunavut for the 2017-2018 fiscal year.
Moved by: Susan Bennett
Seconded by: Joyce McCoy
Carried.

11. CONFIRMATION OF ACTIONS TAKEN BY THE BOARD OF DIRECTORS

Motion: That the actions taken by the 2016-2017 Board of Directors of Skate Canada: Alberta-NWT/ Nunavut be approved as presented.
Moved by: Trenton Adams
Seconded by: Sharon Dingle
Carried.

- **Appendix D:** 2016-2017 Actions of the Board of Directors as approved

12. APPROVAL OF REPORTS

The reports submitted by the committees were included in the Annual Report. The following presentations were made: Joyce McCoy on behalf of the Membership Committee, Kate McNeil on behalf of the Athlete Development Committee, Joyce McCoy on behalf of the Officials Committee, Anita Kohnen on behalf of the Events Committee, Susan Nolan-Blair on behalf of the Regions Committee, Bobbi-Jo Martin on behalf of the Skating Programs Committee, Carla Stoltz and Leona Boyle on behalf of the Coaching Committee and Doug Pettapiece on behalf of the Awards Committee.

Motion: That the 2016-2017 Annual Reports be approved as presented.
Moved by: Carla Stoltz
Seconded by: Doug Pettapiece
Carried

- **Appendix C:** 2016-2017 Annual Report as approved

13. AWARDING OF COMPETITIONS

Anita Kohnen, Events Committee Chair, presented the locations of the awarded competitions for the 2017-2018 year:

2018 Skate Canada: Alberta-NWT/Nunavut Sectional Championships
November 2-5, 2017
Lethbridge Skating Club (Lethbridge, AB)

2018 Mountain Regional Synchronized Skating Championships
January 26-28, 2018
Edmonton Synchronized Skating Club (Leduc, AB)

2018 Skate Canada: Alberta-NWT/Nunavut STARSkate & Adult Championships
March 23-25, 2018
Tri Area Skating Club (Spruce Grove, AB)

The membership was advised that the two pattern dances to be skated in the Pre-Juvenile Dance event at all Skate Canada: Alberta-NWT/Nunavut events will be the Fiesta Tango and Willow Waltz.

The 2018 Skate Canada: Alberta-NWT/Nunavut Annual General Meeting will be held at the Marriott River Cree Resort in Edmonton, Alberta on May 5, 2018.

The 2019 Skate Canada: Alberta-NWT/Nunavut Annual General Meeting will be held at the Banff Conference Centre in Banff, Alberta on May 4, 2019 to celebrate the Section's 50th Anniversary.

14. ELECTION OF OFFICERS

In accordance with the Skate Canada: Alberta-NWT/Nunavut Bylaws, nominations were called for the election of officers. Nominations closed on April 7, 2017. Nominating Committee Chair, Sharon Dingle, advised the delegates as to the election procedures and declared that all candidates had followed the correct processes.

14.1 Chair

The following individual was nominated for the position:

- Donna Moses

Donna Moses was elected by acclamation.

14.2 Skating Programs Committee Chair

The following individual was nominated for the position:

- Bobbi-Jo Martin

Bobbi-Jo Martin was elected by acclamation.

14.3 Vice Chair

No applications were received for the position of Vice Chair by April 7, 2017. In accordance with the Section Bylaws, a casual vacancy was posted immediately following the April 7 deadline. The following individual was appointed by the Board of Directors for the position of Vice Chair for the 2017-2019 term:

- Brent Anderson

14.4 Events Chair

No applications were received for the position of Events Chair by April 7, 2017. In accordance with the Section Bylaws, a casual vacancy was posted immediately following the April 7

deadline. The follow individual was appointed by the Board of Directors for the position of Events Chair for the 2017-2019 term:

- Shawn Dyrkach

14.5 2017-2018 Officers

For the 2017-2018 year, the officers of the Skate Canada: Alberta-NWT/Nunavut Board of Directors are:

- Chair – Donna Moses
- Vice Chair (even years) – Joyce McCoy
- Vice Chair (odd years) – Brent Anderson
- Secretary/Treasurer – Sherry Badior
- Officials Coordinating Committee Chair – Vacant
- Skating Programs Committee Chair – Bobbi-Jo Martin
- Events Committee Chair – Shawn Dyrkach
- Regions Committee Chair – Susan Nolan-Blair
- Regions Committee Vice Chair – Gitti Heske
- Coaching Representative – Vacant
- Past Chair - Sharon Dingle

14.6 Appointments

The appointments of Athlete Development Committee Chair and Athlete Representative are postponed upon the review of the proposed Section Bylaws.

Motion: That the 2017-2018 Skate Canada: Alberta-NWT/Nunavut Board of Directors be approved.

Moved by: Kate McNeil

Seconded by: Susan Nolan-Blair

Carried.

14.7 Region Representatives

The Region Representatives for the 2017-2018 year were elected from within their Regions as per Skate Canada Rules, which states that regional representation, if applicable, shall be elected by a majority of votes in each Region. The 2017-2018 Region Representatives are:

Calgary	Gitti Heske
Central	Rose Crosby
Edmonton	Vaughn Capps
Northeast	Kim Wallington
Northwest	Trenton Adams
Peace	Doug Vandemark
Northwest Territories	Kristen Woldum
South	Pat Leishman

15. BYLAWS

The proposed revisions to the Section Association Bylaws were presented to the membership.

The Bylaws currently in effect are dated May 26, 2014.

In 2015, the Board determined to change the governance structure of the Section from a management/operational board to a policy board. An Ad Hoc Governance Committee began that work and developed a Governance Charter that redefines the structure of our organization. The Governance Charter was approved by the Board in April 2016. In order to move the Section to the new model of governance, it was necessary to revise the Bylaws so that they were in alignment with the Charter.

A Bylaws Working Group was formed to review the current Bylaws and make revisions. Input for the revisions was obtained from Skate Canada, other Sections, various committees, a Sport, Law & Strategy lawyer, Alberta Gaming and Liquor Commission and Corporate Registry. The revised Bylaws were presented to the Board and approved for presentation to the Membership in April 2017.

A list of questions and answers related to the governance changes was posted on the Section website and distributed to the membership in February 2017. The proposed Bylaws were posted on the Section website for review by the Membership on April 13, 2017.

The membership in attendance were encouraged to follow along with the proposed Bylaws which were provided within their AGM registration package at registration. The process used for reviewing the proposed Bylaws was to provide details about the 2014 Bylaws and then explain the change in the proposed 2017 Bylaws for specific areas.

The following areas of the proposed Bylaws were presented and reviewed:

- Definitions of terms have been included to provide clarity.
- References to specific Skate Canada rules have been eliminated. Many of the Skate Canada rules referenced in the 2014 Bylaws no longer exist.
- Classes of Membership
- Composition of the Board
- Eligibility of Directors
- Director Terms
- Elections
- Creation and Delegation to Committees

The following motion was presented:

Motion: That the members of Skate Canada: Alberta-Northwest Territories/Nunavut Association, by special resolution at the Annual General Meeting on May 6, 2017, repeal the 2014 Association Bylaws and approve the 2017 Association Bylaws.

Moved by: Gitti Heske

Seconded by: Bobbi-Jo Martin

Carried.

16. NEW BUSINESS

There was no new business to discuss.

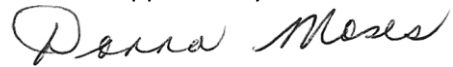
17. CLOSING REMARKS

Donna Moses thanked all volunteers for their support and commitment to the Association.

18. ADJOURNMENT

The meeting was adjourned at 3:01 pm by Doug Pettapiece.

Minutes approved by:

A handwritten signature in cursive script that reads "Donna Moses".

Donna Moses
Chair, Skate Canada: Alberta-NWT/Nunavut