

2018



RUNOFF ANNOUNCEMENT NWT Contingency

Sanction 9650



HOST CLUB & EVENT INFORMATION

Event Name 2018 ARCTIC WINTER GAMES RUNOFFS - NWT

Event Dates December 7-9, 2017

Host Club Name Yellowknife Skating Club

Competition Chair

NAME Wendy Malkin
EMAIL / PHONE NUMBER +1-867-765-8128 / wendymalkin44@gmail.com

Registration Chair

NAME Central Registration
EMAIL / PHONE NUMBER skateabreg@gmail.com

Technical Representative

NAME Bev Salomons
EMAIL / PHONE NUMBER +1-780-922-5869 / bsalomons@ualberta.net

Arena Details

Name: Multiplex – Ed Jeske Arena
Address: 41 Kam Lake, Yellowknife, NT
Ice Surface Dimensions: 100 x 200 ft

Registration Times: Registration begins 1 hour before the 1st event of each day.

Accommodation Information

Host Hotel: Chateau Nova
Address: 4571 48 Street, Yellowknife, NT X1A 0E2
Phone: 1 867 444 0876
Room Rate: \$209 + tax per night 2 Queen Beds

Host Hotel: Explorer Hotel
Address: 4825 49 Ave, Yellowknife, NT X1A 2R3
Phone: 1 867 873-3531
Room Rate: \$203 + tax per night 2 Queen Beds

GENERAL INFORMATION

1. The Event is being held under the current rules of the Association Official Rulebook. The nature of the Event is defined in the Skate Canada Rule Book > Competitions. The Association reserves the right to alter the overall procedures to be followed during any part of the Event, if such alteration is considered to be in the best interest of the skaters or the Association. The Technical Representative, Chief Referee, or Senior Referee present will be the agent of the Association in such an instance.
2. **CATEGORIES:** The following Categories are to be held:
 - Ladies 1 Combined Event (Short Program & Freeskate)
 - Ladies 2 Combined Event (Short Program & Freeskate)
 - Ladies 3 Combined Event (Short Program & Freeskate)
 - Ladies 4 Combined Event (Short Program & Freeskate)

ALL CATEGORIES MUST FOLLOW TECHNICAL PACKAGE FOR THE 2018 ARCTIC WINTER GAMES FOR FIGURE SKATING AS DEVELOPED AND APPROVED BY THE INTERNATIONAL ARCTIC WINTER GAMES COMMITTEE.

ENTRY FEES:

ENTRY FEES	
Events Offered	Fees
Ladies 1 – COMBINED Event (Short & Freeskate)	\$200.00
Ladies 2 – COMBINED Event (Short & Freeskate)	\$200.00
Ladies 3 – COMBINED Event (Short & Freeskate)	\$200.00
Ladies 4 – COMBINED Event (Short & Freeskate)	\$200.00
Note: \$5 from every entry fee is paid to the Section to help support the programs and services the Section provides.	
Ladies 1 will be judged as per the STAR Event Management Guide. All other events will be judged using the CPC marking system.	

All registrations and entry fees must be submitted through Uplifter (see page 6)

3. **PRACTICE ICE: Limited practice ice will be available.** There will be no additional charge for practice ice. Skaters will be notified of practice ice available to them once entries close and ice needs are finalized. No music will be played during practice sessions. **Note that practice sessions may not be on your competition ice surface.**
4. **SCHEDULE OF PRACTICE TIMES AND EVENT SCHEDULE:** A schedule will be posted on the Section website (www.skateabnwtun.ca).
5. **ENTRIES:** Entrants in Events shall be:
 - a) Eligible persons as defined in Skate Canada Rule Book > Competitions > 2.1
 - b) Be Associate members in good standing of the Association.

Restriction of Entries – If necessary entries may be limited to adhere to the Section guidelines for hours of competition. Competition may not begin before 12pm on Friday and may not run more than 12 hours on Saturday. Competition must be completed by 5pm on Sunday.

Skaters entering multiple events do so with the understanding that there may be conflicts that cannot be resolved.

7. **CLOSING DATE OF ENTRIES:** All entries must be received no later than **October 27, 2017**. All test requirements must be passed by the closing date of entries.
8. **LATE ENTRIES:** Late entries will be accepted at the discretion of the Technical Representative and if space permits in the event. Entries received after the deadline date will have a late entry fee of \$100 applied per entry. Late entries may be accepted up till 7 days after the registration deadline. No entries will be accepted after the 7 days for late entries has passed.
9. **REFUND OF ENTRY FEES:** Entry fees shall be refunded only if the event is not held or if the entry is withdrawn before the date of close of entries (Skate Canada Rule Book > Competitions > 1.3). There will be a **\$10.00** administration fee applied to all refunds. There will be no refunds given for medical pulls after the closing date of entries, no exceptions.
10. **MUSIC REGISTRATION:**
Each skater or pair will provide: **2 CDs (1 marked "Master")**. Copies must be turned in at registration. Information regarding the requirements and standards for music are listed in the Section Technical Package as posted on the Section's website: www.skateabnwtun.ca. Competitors are responsible for the recovery of their own music at the completion of the event.
11. **ACCIDENTS:** The Association and Committee of the Host Club undertake no responsibility for damages or injuries suffered by the skater. As a condition of and in consideration of their entries in this event, all competitors and their parents or guardians shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from, or caused by, or connected with the conduct and management of the competitions. An agreement must also be deemed to release any and all claims they may have against the officials, the Association, the Host Club, and their officers. Entries shall be accepted only in accordance with these conditions.
12. **REGISTRATION:** Skaters must register at least one hour prior to the start of their scheduled category or practice. Music must be turned in at the time of first registration (**2 copies of music must be registered**). Skaters must report to the Ice Captain one hour prior to their scheduled Category. Please refer to the Section Technical Package (<http://skateabnwtun.ca/technical-information/2017-2018-technical-requirements/>) for further details regarding music requirements.
13. **FLIGHT SYSTEM:** If the number of competitors in a Category warrants it, a flight system will be used.
14. **EVENT SPECIFICATIONS:** In normal circumstances, each category offered at the competition will be held for men and women separately. It is permissible for events that do not progress skaters on to a subsequent level of Interclub competition to combine events as follows:
 - (a) Combine two or more categories in the same event when each category has fewer than three entries;
 - (b) Combine two or more categories in the same event when one category has insufficient entries to hold the event;
 - (c) Combine men and women in events when insufficient entries are registered in one to hold the event.The decision to combine events is at the discretion of the Technical Representative and the Host Committee. In any of the above cases, categories may be combined – only with full prior knowledge of all competitors affected. If a category is not held, due to a lack of competitors, the Host Committee will inform competitors and return entry fees.
15. **CANCELLATION OF EVENTS:** The host club reserves the right to cancel events.
16. **EVENT REGISTRATION & ELIGIBILITY:** Please refer to the 2018 Arctic Winter Games Figure Skating Technical Package (http://www.arcticwintergames.org/Sport_Technical_Specification_info2018.html)

17. **COACH ACCREDITATION:** All coaches must be minimally NCCP Regional Coach Certified and carry proof of current membership within the Association and a valid First Aid certificate. Coaches may expect to register at the registration desk.
18. **WARM UP TIMES:**
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|--------------------|---|
| Short Programs | 4 minutes - except Ladies 4 which will be given 5 minutes |
| Freeskate Programs | 5 minutes - except Ladies 4 which will be given 6 minutes |
19. **SKATING UP:** Skating up is not allowed.
20. **AWARDS:** It is the responsibility of any skater receiving a medal to wear their skates and skating attire for the medal presentation.
21. **PICTURES & VIDEOS:** Persons wishing to take photographs of on ice performances are reminded that use of flash cameras is forbidden. The use of video cameras must be restricted to areas that do not hamper the skaters or officials. **NOTE:** You may only take pictures or videos of your own skater.
22. **PROTEST POLICY:** Skate Canada Protest Policy for competitions using CPC will be followed. In addition, if there is an event using manual calculation where the results are not posted within one hour of the completion of the last event of the day, the protest must be made to the Event Referee within the first hour of the following day's competition. If the Event Referee is unavailable, the protest may be made to the Technical Representative or Chief Referee.

REGISTRATION REQUIREMENTS:

REGISTRATION CHANGES: After the registration deadline date, changes to entries will only be made by the Technical Representative. Confirm which event to register in with your coach before submitting your registration.

PROOF OF AGE: : For all categories skaters must be born between the years 2000 and 2007. Skaters in Level 1 Category must be born in 2004 or later. Submit proof of age document when registering. Please also bring the skater's birth certificate to the competition so that it may be produced upon request. If you cannot produce proof of age when requested, the skater may be withdrawn from the event. It is your responsibility to ensure the skater is entered in the correct category according to the technical package requirements and restrictions.

PLANNED PROGRAM SHEETS: Planned Program Sheets are required for:

- Level 1 to 4 Short Program and Free Skate

Planned Program Sheets must be submitted here by **December 1, 2017**.

There will be a \$20 fee for failing to register Planned Program Sheets by the deadline. Skaters will not be permitted to register at the competition until the late fee has been paid and a Planned Program Sheet has been completed. **Note: An example of how to complete a Planned Program Sheet can be found on the Section website (<http://skateabnwtun.ca/technical-information/2017-2018-technical-requirements/>).**

HOW TO REGISTER

- All registrations must be completed using the Uplifter online registration form
- Refer to the [How to Register](#) link on the Skate Alberta-NWT/Nunavut registration site for detailed instructions
- All payments must be paid online using a credit card at the time of registration - **Registration is not complete until payment is received and both partners in a team have registered**
- If you are unsure of what to enter in the various entry form fields, please contact your coach. There will be no changes accepted after **November 10, 2017** unless due to an error made by the technical representative. This includes registering in the wrong event

REGISTER HERE

<https://skateabnwtun.uplifterinc.com/pages/NWTAWG>

Registration must be completed by October 27, 2017

SUBMIT PLANNED PROGRAM SHEET HERE

<https://skateabregistration.wufoo.eu/forms/r15f2qvh1xcjx4v/>

Planned Program Sheets must be submitted by December 1, 2017

PHOTOGRAPHY

The event may be photographed. By virtue of your registration for the competition, you are consenting to being included in the photography of this event that will help to train others and to promote skating in Canada. You release Skate Canada: Alberta-NWT/Nunavut, its officers and employees, and each and all persons involved from any liability connected with the photographs. By attending and competing at the competition, you waive any right to inspect or approve any photographs taken by Skate Canada: Alberta-NWT/Nunavut.

If you do not wish to have your skate photographed, inform the Competition Chair of the event. We cannot guarantee that you will not be photographed but we will do our best to accommodate the request.