

**Edmonton STARSkate Invitational
&
AWG Runoffs Zone 5, 6, 7 & 8**

November 24 – 26, 2017



**Servus Credit Union Place
400 Campbell Road
St. Albert, AB**

Sanction # 9652



HOST CLUB & EVENT INFORMATION

Event Name Edmonton STARSKate Invitational/AWG Runoffs Zone 5, 6, 7, & 8

Event Dates November 24 – 26, 2017

Host Club Name St. Albert Skating Center

Competition Chair

NAME: Lauren Wiltzen
EMAIL / PHONE NUMBER: mlwiltz@shaw.ca/780-991-9265

Registration Chair:

NAME Central Online Registration
EMAIL / PHONE NUMBER skateabreg@gmail.com

	Technical Representative	Assistant Technical Representative
NAME:	Anita Kohnen	Kristin Padget
EMAIL / PHONE NUMBER:	kohnen@efirehose.net/403-948-7183	kpadget@me.com

Arena Details

Name: Servus Credit Union Place
Address: 400 Campbell Road St. Albert, AB
Ice Surface Dimensions: Troy Murray & Go Auto – 200 x 85

Registration Times: Registration begins 1 hour before the 1st event of each day.

Accommodation Information

St. Albert Inn and Suites
156 - St. Albert Trail, St. Albert, AB, T8N 0P5
1 800 - 450-8612 or (780) 459-5551
reserve@stab-inn-suites.ca
Rooms- 2 Queen sized Beds
Nightly Rate of \$128.00 plus applicable taxes.
When booking please quote (St. Albert Skating Centre) for special rate.
Rate available for rooms until November 1, 2017.

Best Western Plus The Inn at St. Albert
460 St. Albert Trail, St. Albert, AB T8N 5J9
(780) 470-3800
bestwesternstalbert.com
Rooms available and Rates:
Two Queen Beds Rooms - \$143.99 plus applicable taxes
King/Sofa Bed Suites - \$153.99
Please contact the hotel directly when booking and quote (St. Albert Skating Centre).
Rate available for rooms until October 26, 2017

GENERAL INFORMATION

1. The Event is being held under the current rules of the Association Official Rulebook. The nature of the Event is defined in the Skate Canada Technical Handbook, 5000 Competitive Program. The Association reserves the right to alter the overall procedures to be followed during any part of the Event, if such alteration is considered to be in the best interest of the skaters or the Association. The Technical Representative, Chief Referee, or Senior Referee present will be the agent of the Association in such an instance.

2. **CATEGORIES:** The following Categories are to be held:
 - STAR 1
 - STAR 2
 - STAR 3
 - STAR 4: U10, U13, 13 & Over
 - STAR 5: U10, U13, 13 & Over

 - STAR 6
 - STAR 7
 - STAR 8
 - STAR 9
 - STAR 10
 - Gold Freeskate
 - Pre-Juvenile Women U13
 - Juvenile U12/U14 – AWG only
 - Pre-Novice Women Combined – AWG only
 - Novice Women Combined – AWG only

 - Introductory Interpretive
 - Bronze Interpretive
 - Silver Interpretive
 - Gold Interpretive

 - Adult Intro Open Freeskate
 - Adult Bronze Freeskate
 - Adult Silver Freeskate
 - Adult Gold Freeskate
 - Adult Masters Freeskate
 - Adult Masters Elite Freeskate

 - Adult Intro Interpretive
 - Adult Bronze Interpretive
 - Adult Silver Interpretive
 - Adult Gold Interpretive
 - Adult Elite Interpretive

 - Adult Open Couples Interpretive
 - Adult Masters Couples Interpretive

- **Adult Junior Bronze (STAR 4/5) Pattern Dance – Fiesta Tango and Ten Fox**
- **Adult Senior Bronze (STAR 6/7) Pattern Dance – Fourteen Step and American Waltz**
- **Adult Junior Silver (STAR 7/8) Pattern Dance – European Waltz and Tango**
- **Adult Senior Silver (STAR 9/10) Pattern Dance – Blues and Quickstep**
- **Adult Gold Pattern Dance – Starlight Waltz and Paso Doble**
- **Adult Elite Pattern Dance – Starlight Waltz and Midnight Blues**

- **Adult Bronze Solo Dance – European Waltz and Keats Foxtrot**
- **Adult Silver Solo Dance – Rocker Foxtrot and Blues**
- **Adult Gold Solo Dance – Viennese Waltz and Quickstep**
- **Adult Elite Solo Dance – Viennese Waltz and Quickstep**
- **Adult Open Solo Short Dance – Blues**

- **Adult Pairs**
- **Adult Masters Pairs**

- **Special Olympics Level 1 Freeskate**
- **Special Olympics Level 2 Freeskate**
- **Special Olympics Level 3 Freeskate**
- **Special Olympics Level 4 Freeskate**
- **Special Olympics Level 5 Freeskate**
- **Special Olympics Level 6 Freeskate**
- **Special Olympics Open Freeskate**
- **Special Olympics Masters Level 1/2 Freeskate**
- **Special Olympics Masters Level 3/4 Freeskate**

ALL CATEGORIES MUST FOLLOW THE SKATE CANADA 2017-2018 WELL BALANCED PROGRAM CRITERIA AS POSTED ON THE SKATE CANADA INFO CENTRE AT www.info.skatecanada.ca

STAR:

[Link to 2017-2018 STAR Technical Program Requirements](#)

Special Olympics:

[Link to 2017-2018 Special Olympics Technical Program Requirements](#)

Adult Skating:

[Link to 2017-2018 AdultSkate Technical Program Requirements](#)

ENTRY FEES:

ENTRY FEES		
Events Offered	Fees	Fees Second Event
STAR 1	\$90.00 per skater	n/a
STAR 2 – 4	\$115.00 per skater	\$90.00 per skater
STAR 5 – 10, Gold Freeskate	\$115.00 per skater	\$90.00 per skater
Pre-Juvenile Women U13	\$115.00 per skater	\$90.00 per skater
Juvenile U12/U14 Women - AWG only	\$115.00 per skater	\$90.00 per skater
Introductory – Gold Interpretive	\$115.00 per skater	\$90.00 per skater
Introductory – Gold Interpretive Couples	\$115.00 per team	n/a
Pre-Novice Women Combined – AWG only	\$205.00 per skater	n/a
Novice Women Combined – AWG only	\$205.00 per skater	n/a
Adult Events	\$115.00 per skater	\$90.00 per skater
Special Olympics Freeskate	\$90.00 per skater	\$90.00 per skater
Note: \$5 from every entry fee is paid to the Section to help support the programs and services the Section provides.		
STAR will be judged as per the STAR Event Management Guide. All other events will be judged using the CPC marking system.		

All registrations and entry fees must be submitted through Uplifter (see page 8)

3. **PRACTICE ICE:** Practice ice will not be offered
4. **SCHEDULE OF PRACTICE TIMES AND EVENT SCHEDULE:** A schedule will be posted on the Section website (www.skateabnwtun.ca).
5. **ENTRIES:** Entrants in Events shall be:
 - a) Eligible persons as defined in Skate Canada Rule Book Section 2100
 - b) Be Associate members in good standing of the Association.

Restriction of Entries – If necessary entries may be limited to adhere to the Section guidelines for hours of competition. Competition may not begin before 12pm on Friday and may not run more than 12 hours on Saturday. Competition must be completed by 5pm on Sunday.

Skaters entering multiple events do so with the understanding that there may be conflicts that cannot be resolved.
7. **CLOSING DATE OF ENTRIES:** All entries must be received no later than **October 6, 2017 at 12:00 pm (noon)**. All tests must be passed by the closing date of entries.
8. **LATE ENTRIES:** Late entries will be accepted at the discretion of the Technical Representative and if space permits in the event. Entries received after the deadline date will have a late entry fee of \$100 applied per entry. Late entries may be accepted up till 7 days after the registration deadline. No entries will be accepted after the 7 days for late entries has passed.
9. **REFUND OF ENTRY FEES:** Entry fees shall be refunded only if the event is not held or if the entry is withdrawn before the date of close of entries (Skate Canada Rule 7000 – 1.5 (2)). There will be a **\$10.00** administration fee applied to all refunds. There will be no refunds given for medical pulls after the closing date of entries, no exceptions.
10. **MUSIC REGISTRATION:** (Rule 5705)
 Each skater or pair will provide: **2 CDs (1 marked “Master”)**. Copies must be turned in at registration. Information regarding the requirements and standards for music are listed in the Alberta-NWT/Nunavut General Technical Package as posted on the Section’s website: www.skateabnwtun.ca. Competitors are responsible for the recovery of their own music at the completion of the event.

11. **ACCIDENTS:** The Association and Committee of the Host Club undertake no responsibility for damages or injuries suffered by the skater. As a condition of and in consideration of their entries in this event, all competitors and their parents or guardians shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from, or caused by, or connected with the conduct and management of the competitions. An agreement must also be deemed to release any and all claims they may have against the officials, the Association, the Host Club, and their officers. Entries shall be accepted only in accordance with these conditions.
12. **REGISTRATION:** Skaters must register at least one hour prior to the start of their scheduled category or practice. Music must be turned in at the time of first registration (**2 copies of music must be registered**). Skaters must report to the Ice Captain one hour prior to their scheduled Category. Please refer to the Alberta-NWT/Nunavut General Technical Package (<http://skateabnwtun.ca/events/technical-information/>) for further details regarding music requirements.
13. **FLIGHT SYSTEM:** If the number of competitors in a Category warrants it, a flight system will be used.
14. **EVENT SPECIFICATIONS:** In normal circumstances, each category offered at the competition will be held for men and women separately. It is permissible for events that do not progress skaters on to a subsequent level of Interclub competition to combine events as follows:
 - (a) Combine two or more categories in the same event when each category has fewer than three entries;
 - (b) Combine two or more categories in the same event when one category has insufficient entries to hold the event;
 - (c) Combine men and women in events when insufficient entries are registered in one to hold the event.The decision to combine events is at the discretion of the Technical Representative and the Host Committee. In any of the above cases, categories may be combined – only with full prior knowledge of all competitors affected. If a category is not held, due to a lack of competitors, the Host Committee will inform competitors and return entry fees.
15. **CANCELLATION OF EVENTS:** The host club reserves the right to cancel events.
16. **EVENT REGISTRATION & ELIGIBILITY:** Refer to the Alberta-NWT/Nunavut General Technical Package as posted on the Section's website (www.skateabnwtun.ca) for details regarding skating up, technical requirements & entry/qualification restrictions.
17. **COACH ACCREDITATION:** All coaches must be minimally NCCP Regional Coach Certified and carry proof of current membership within the Association and a valid First Aid certificate. Coaches may expect to register at the registration desk.
18. **WARM UP TIMES:** Skate Canada has standardized warm up times for all events. Refer Alberta-NWT/Nunavut General Technical Package as posted on the Section's website: www.skateabnwtun.ca for all warm up times.
19. **SKATING UP:** Skating up one level is allowed. However, competitors must register in **only one** level of the same category (ie, one freeskate etc). When skating up program must meet the criteria for the higher level. Skating up in the Introductory Interpretive event is not permitted.
20. **AWARDS:** It is the responsibility of any skater receiving a medal to wear their skates and skating attire for the medal presentation.
21. **PICTURES & VIDEOS:** Persons wishing to take photographs of on ice performances are reminded that use of flash cameras is forbidden. The use of video cameras must be restricted to areas that do not hamper the skaters or officials. **NOTE:** You may only take pictures or videos of your own skater.

22. **PROTEST POLICY:** Skate Canada Protest Policy for competitions using CPC will be followed. In addition, if there is an event using manual calculation where the results are not posted within one hour of the completion of the last event of the day, the protest must be made to the Event Referee within the first hour of the following day's competition. If the Event Referee is unavailable, the protest may be made to the Technical Representative or Chief Referee.

23. **LEADING EDGE SERIES:** The Section is proud to offer the Leading Edge Series to provide skaters an additional pathway of recognition for their accomplishments achieved throughout a skating season. All Alberta-NWT/Nunavut skaters that are entered into a Section competition are automatically entered into the Leading Edge Series. Visit the Section website for complete details about the Series.

REGISTRATION REQUIREMENTS:

REGISTRATION CHANGES: After the registration deadline date, changes to entries will only be made by the Technical Representative. Confirm which event to register in with your coach before submitting your registration.

PROOF OF AGE: For all categories, age shall be the age of the skater before **July 1, 2017**. You do not have to submit your proof of age document when registering. Please bring the skater's birth certificate to the competition so that it may be produced upon request. If you cannot produce proof of age when requested, the skater may be withdrawn from the event. It is your responsibility to ensure the skater is entered in the correct category according to Skate Canada's age and test requirements.

PLANNED PROGRAM SHEETS: Planned Program Sheets are required for:

- STAR 5 – STAR 10, Gold Freeskate
- Pre-Juvenile U13
- Juvenile U12/U14
- Pre-Novice
- Novice
- Adult events
- Triathlon events
- Creative Skills events

Planned Program Sheets must be submitted here by **November 17, 2017**.

There will be a \$20 fee for failing to register Planned Program Sheets by the deadline. Skaters will not be permitted to register at the competition until the late fee has been paid and a Planned Program Sheet has been completed. **Note: An example of how to complete a Planned Program Sheet can be found on the Section website (<http://skateabnwnun.ca/events/how-to-run-a-competition/>).**

HOW TO REGISTER

- All registrations must be completed using the Uplifter online registration form
- Refer to the [How to Register](#) link on the Skate Alberta-NWT/Nunavut registration site for detailed instructions
- All payments must be paid online using a credit card at the time of registration - **Registration is not complete until payment is received and both partners in a team have registered**
- If you are unsure of what to enter in the various entry form fields, please contact your coach. There will be no changes accepted after **November 10, 2017** unless due to an error made by the technical representative. This includes registering in the wrong event

REGISTER HERE

<https://skateabnwnun.uplifterinc.com/pages/EdmontonOpen/>

Registration must be completed by **October 6, 2017 at 12:00 pm (noon)**

SUBMIT PLANNED PROGRAM SHEET HERE

<https://skateabregistration.wufoo.eu/forms/r15f2qvh1xcjx4v/>

Planned Program Sheets must be submitted by November 17, 2017 at 12:00 pm (noon)

If you submitted a planned program sheet for an event after July 1, 2017, you are not required to re-submit your planned program. **ONLY** if your elements on any segment have changed from your previous submission do you need to submit again. The most current dated, complete submission will always be used for an event.

LIVE STREAMING/PHOTOGRAPHY

The event may be photographed and/or live streamed. By virtue of your registration for the competition, you are consenting to being included in the live streaming/photography of this event that will help to train others and to promote skating in Canada. You release Skate Canada: Alberta-NWT/Nunavut, its officers and employees, and each and all persons involved from any liability connected with the video & audio recordings. By attending and competing at the competition, you waive any right to inspect or approve any video or audio recordings taken by Skate Canada: Alberta-NWT/Nunavut.

If you do not wish to have your skate photographed or live streamed, inform the Competition Chair of the event. We cannot guarantee that you will not be photographed or live streamed but we will do our best to accommodate the request.

COMPETITION CONTACTS

In an effort to simplify the registration and communication process and ensure timely and correct responses, please use the following contacts.

- For inquiries relating to competition registration including:
 - Access to the Uplifter form
 - Confirmation of registration and payment
 - Corrections to registration submissions
 - Withdrawals prior to the registration deadline**Central Registration – skateabreg@gmail.com**

- For inquiries relating to competition information including:
 - Technical information
 - Competition schedule
 - Event flights
 - Withdrawals after the registration deadline**Technical Representative – Anita Kohnen – kohnen@efirehose.net**

- For inquiries relating to venue logistics:
Competition Chair – Lauren Wiltzen – mlwiltz@shaw.ca