



**March 10-12, 2017**

**Father David Bauer/Norma Bush Arenas  
2424 University Drive NW  
Calgary, Alberta**



**Sanction # 9508**

## HOST CLUB & EVENT INFORMATION

**Event Name** 2017 Calgary Winter Invitational

**Event Dates** March 10 – 12, 2017

**Host Club Name** Calalta Figure Skating Club

**Competition Chair**

NAME Diana Peters  
EMAIL [dianapeters@me.com](mailto:dianapeters@me.com)

**Registration Chair**

NAME Central Registration  
EMAIL [skateabreg@gmail.com](mailto:skateabreg@gmail.com)

**Technical Representative**

NAME Kristen Belcourt  
EMAIL / PHONE NUMBER [kristen.belcourt@gmail.com](mailto:kristen.belcourt@gmail.com) / 403-690-4360

**Assistant Technical Representative**

NAME Kristin Padget  
EMAIL [kpadget@me.com](mailto:kpadget@me.com)

**Arena Details**

Name: Father David Bauer Arena/Norma Bush Arena  
Address: 2424 University Drive NW, Calgary, AB  
Ice Surface Dimensions: 200' x 100' / 185' x 85'

**Registration Times:** Registration begins 1 hour before the 1<sup>st</sup> event of each day.

**Accommodation Information**

Host Hotel: **Best Western Village Park Inn**  
Address: 1804 Crowchild Trail NW, Calgary, AB T2M 3Y7  
Phone: 403-289-0241 or Toll-Free 1-888-774-7716  
Website: [www.villageparkinn.com](http://www.villageparkinn.com)  
Room Rate: \$129.00 plus taxes (Standard Double Queens)  
(This hotel is a short 3 minute drive to the arenas.)

Facilities include indoor pool, restaurant and lounge, executive club floor with VIP services, heated underground parking. Guestrooms equipped with complimentary high-speed internet, microwave, fridge, coffee maker, iron and board, hair dryer and bathroom amenities.

**Note:** To obtain the quoted rate accommodations must be booked by February 9, 2017. Cancellation of an individual room is required by 12 pm (noon) MST one day prior to arrival in order to avoid cancellation charge of one night's room & tax. Check-in time is 3 PM, check-out time is 11 AM.

# GENERAL INFORMATION

1. The Event is being held under the current rules of the Association Official Rulebook. The nature of the Event is defined in the Skate Canada Technical Handbook, 5000 Competitive Program. The Association reserves the right to alter the overall procedures to be followed during any part of the Event, if such alteration is considered to be in the best interest of the skaters or the Association. The Technical Representative, Chief Referee, or Senior Referee present will be the agent of the Association in such an instance.
2. **CATEGORIES:** The following Categories are to be held:
  - Men and Women Pre-Novice Competitive Short Program
  - Men and Women Novice Competitive Short Program
  - Men and Women Junior Competitive Short Program
  - Men and Women Senior Competitive Short Program
  - Men and Women Pre-Juvenile U11 Competitive Singles Freeskate
  - Men and Women Pre-Juvenile U13 Competitive Singles Freeskate
  - Men and Women Juvenile U12 Competitive Singles Freeskate
  - Men and Women Juvenile U14 Competitive Singles Freeskate
  - Men and Women Pre-Novice Competitive Freeskate
  - Men and Women Novice Competitive Freeskate
  - Men and Women Junior Competitive Freeskate
  - Men and Women Senior Competitive Freeskate
  - Pre-Juvenile Competitive Pattern Dance: Fiesta Tango and Willow Waltz
  - Juvenile Competitive Pattern Dance: Willow Waltz and Keats Foxtrot
  - Pre-Novice Competitive Pattern Dance: TO BE ANNOUNCED AFTER CANADIANS (will be 17-18 dances)
  - Novice Competitive Pattern Dance: TO BE ANNOUNCED AFTER CANADIANS (will be 17-18 dances)
  - STAR 7: Short Program
  - STAR 9: Short Program
  - STAR 4: U10, U13, 13 & Over
  - STAR 5: U10, U13, 13 & Over
  - STAR 6: Freeskate (formerly Senior Bronze)
  - STAR 8: Freeskate (formerly Junior Silver)
  - STAR 10: Freeskate (formerly Senior Silver)
  - Gold: Freeskate

**ALL CATEGORIES MUST FOLLOW THE SKATE CANADA 2016-2017 WELL BALANCED PROGRAM CRITERIA AS POSTED ON THE SKATE CANADA INFO CENTRE UNDER TECHNICAL AT [www.skatecanada.ca](http://www.skatecanada.ca) WITH THE EXCEPTION OF:**

- **PRE-NOVICE MEN SHORT PROGRAM:** SPIN – SIT SPIN WITH ONLY ONE CHANGE OF FOOT
- **JUNIOR MEN AND WOMEN SHORT PROGRAM:** ISU 2017-2018 GROUP OF ELEMENTS

**Competitive:**

[Link to 2016-2017 Singles Technical Package](#)

**STARSkate:**

[Link to 2016-2017 STAR Technical Program Requirements](#)

3. **ENTRY FEES:**

ENTRY FEES		
Events Offered	Fee	Notes
Pre-Juvenile – Juvenile Competitive Singles Freeskate	\$125 per skater	No practice ice
Pre-Novice – Senior Competitive Singles Freeskate	\$135 per skater	Includes practice ice
Pre-Novice – Senior Competitive Singles Short Program	\$135 per skater	Includes practice ice
Pre-Juvenile – Novice Competitive Pattern Dance	\$135 per team	Includes practice ice
STARSkate STAR 4 - Gold Freeskate	\$115 per skater	No practice ice
<b>Note: \$5 from every entry fee is paid to the Section to help support the programs and services the Section provides.</b>		
STAR events will be judged as per the STAR Event Management Guide. All other events will be judged using the CPC marking system.		
Skaters may enter <b>either</b> Competitive <b>OR</b> STARSkate events.		

4. **PRACTICE ICE:** A twenty minute practice session will be scheduled for all Pre-Novice to Senior events and all Pattern Dance events and is included in the entry fee. There will be NO practice ice for Pre-Juvenile, Juvenile and STARSkate Freeskate events. NO music will be played during practice sessions. **Note that practice sessions may not be on your competition ice surface.**

5. **SCHEDULE OF PRACTICE TIMES AND EVENT SCHEDULE:** A schedule will be posted on the Section website [www.skateabnwnun.ca](http://www.skateabnwnun.ca).

6. **ENTRIES:** Entrants in Events shall be:

- a) Eligible persons as defined in Skate Canada Rule Book Section 2100
- b) Be Associate members in good standing of the Association.

**Restriction of Entries** – If necessary entries may be limited to adhere to the Section Guidelines for hours of competition. Competition may not begin before 12pm on Friday and may not run more than 12 hours on Saturday. Competition must be completed by 5pm on Sunday.

**Skaters entering multiple events do so with the understanding that there may be conflicts that cannot be resolved.**

7. **CLOSING DATE OF ENTRIES:** All entries must be received no later than **February 3, 2017 Noon MST 12:00 pm**. In the event of a postal disruption it is the responsibility of the competitor to ensure that their entry is in to the Host Committee Registration person by the closing date, at their own expense. All tests must be passed by the closing date of entries.

8. **LATE ENTRIES:** Late entries will be accepted at the discretion of the Technical Representative at **twice the entry fee until February 11, 2017**. No late entries will be accepted after this date.

9. **REFUND OF ENTRY FEES:** Entry fees shall be refunded only if the event is not held or if the entry is withdrawn before the date of close of entries (Skate Canada Rule 7000 – 1.5 (2)). There will be a \$10.00 administration fee applied to all refunds. There will be no refunds given for medical pulls after the closing date of entries, no exceptions.

10. **MUSIC REGISTRATION:** (Rule 5705)

Each skater or pair will provide: **2 CDs (1 marked “Master”)**. Copies must be turned in at registration. Information regarding the requirements and standards for music are listed in the 2016-2017 Alberta-NWT/Nunavut General Technical Package as posted on the Section’s website: [www.skateabnwnun.ca](http://www.skateabnwnun.ca). Competitors are responsible for the recovery of their own music at the completion of the event.

11. **ACCIDENTS:** The Association and Committee of the Host Club undertake no responsibility for damages or injuries suffered by the skater. As a condition of and in consideration of their entries in this event, all competitors and their parents or guardians shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from, or caused by, or connected with the conduct and management of the competitions. An agreement must also be deemed to release any and all claims they may have against the officials, the Association, the Host Club, and their officers. Entries shall be accepted only in accordance with these conditions.
12. **REGISTRATION:** Skaters must register at least one hour prior to the start of their scheduled category or practice. Music must be turned in at the time of first registration (**2 copies of music must be registered**). Skaters must report to the Ice Captain one hour prior to their scheduled Category. Please refer to the Alberta-NWT/Nunavut General Technical Package (<http://skateabnwtun.ca/events/technical-information/>) for further details regarding music requirements.
13. **FLIGHT SYSTEM:** If the number of competitors in a category warrants it, a flight system will be used. Refer to the 2016-2017 Alberta-NWT/Nunavut General Technical Package as posted on the Section's website: [www.skateabnwtun.ca](http://www.skateabnwtun.ca) for details.
14. **EVENT SPECIFICATIONS:** In normal circumstances, each category offered at the competition will be held for men and women separately. It is permissible for events that do not progress skaters on to a subsequent level of Interclub competition to combine events as follows:
  - (a) Combine two or more categories in the same event when each category has fewer than three entries;
  - (b) Combine two or more categories in the same event when one category has insufficient entries to hold the event;
  - (c) Combine men and women in events when insufficient entries are registered in one to hold the event.The decision to combine events is at the discretion of the Technical Representative and the Host Committee. In any of the above cases, categories may be combined only with full prior knowledge of all competitors affected. If a category is not held, due to a lack of competitors, the Host Committee will inform competitors and refund entry fees.
15. **CANCELLATION OF EVENTS:** The host club reserves the right to cancel events.
16. **EVENT REGISTRATION & ELIGIBILITY:** Refer to the 2016-2017 Alberta-NWT/Nunavut General Technical Package as posted on the Section's website ([www.skateabnwtun.ca](http://www.skateabnwtun.ca)) for details regarding skating up, technical requirements & entry/qualification restrictions.
17. **COACH ACCREDITATION:** All coaches must be minimally NCCP Primary STARSkate Certified and carry their Photo ID card indicating current membership within the Association and a valid First Aid certificate. Coaches may expect to register at the registration desk.
18. **WARM UP TIMES:** Skate Canada has standardized warm up times for all events. Refer to the 2016-2017 Alberta-NWT/Nunavut General Technical Package as posted on the Section's website ([www.skateabnwtun.ca](http://www.skateabnwtun.ca)) for all warm up times.
19. **SKATING UP:** Skating up one level is allowed. However, competitors must register in **only one** level of the same category (ie: one freeskate, etc). When skating up program must meet the criteria for the higher level.
20. **AWARDS:** It is the responsibility of any skater receiving a medal to wear their skates and skating attire for the medal presentation.
21. **PICTURES & VIDEOS:** Persons wishing to take photographs of on ice performances are reminded that use of flash cameras is forbidden. The use of video cameras must be restricted to areas that do not hamper the skaters or officials. **NOTE:** You may only take pictures or videos of your own skater.

22. **PROTEST POLICY:** Skate Canada Protest Policy for competitions using CPC will be followed. RULE 7301 (6) (4). In addition, if there is an event using manual calculation where the results are not posted within one hour of the completion of the last event of the day, the protest must be made to the Event Referee within the first hour of the following day's competition. If the Event Referee is unavailable, the protest may be made to the Technical Representative or Chief Referee.

## **REGISTRATION REQUIREMENTS:**

**REGISTRATION CHANGES:** After the registration deadline date, changes to entries will only be made by the Technical Representative. Confirm which event to register in with your coach before submitting your registration.

**PROOF OF AGE:** For all categories, age shall be the age of the skater before **July 1, 2016**. You do not have to submit your proof of age document when registering. Please bring the skater's birth certificate to the competition so that it may be produced upon request. If you cannot produce proof of age when requested, the skater may be withdrawn from the event. It is your responsibility to ensure the skater is entered in the correct category according to Skate Canada's age and test requirements.

**PLANNED PROGRAM SHEETS:** Planned Program Sheets are required for STAR 5 – STAR 10 and Gold Freeskate and all Competitive Singles events. Planned Program Sheets must be submitted by **March 3, 2017 at 12:00pm MST**.

There will be a \$20 fee for failing to register Planned Program Sheets by the deadline. Skaters will not be permitted to register at the competition until the late fee has been paid and a Planned Program Sheet has been completed. **Note: An example of how to complete a Planned Program Sheet can be found on the Section website (<http://skateabnwnun.ca/events/how-to-run-a-competition/>).**

## **HOW TO REGISTER**

- All registrations must be completed using the Wufoo online registration form.
- Enter your information in all required fields and then click "submit".
- After clicking the submit button, you will be directed to the payment form.
- All payments must be paid online using a credit card at the time of registration.
- Registration is not complete until payment is received.
- If you are unsure of what to enter in the various entry form fields, please contact your coach.

### **REGISTER HERE**

<https://skateabregistration.wufoo.com/forms/qmq5qqf01ozoe0/>

**Registration must be completed by February 3, 2017 at 12:00pm MST**

### **SUBMIT PLANNED PROGRAM SHEET HERE**

<https://skateabregistration.wufoo.com/forms/q4tkm2v11uc1pe/>

**Planned Program Sheets must be submitted by March 3, 2017 at 12:00pm MST**

## **LIVE STREAMING/PHOTOGRAPHY**

The event may be photographed and/or live streamed. By virtue of your registration for the competition, you are consenting to being included in the live streaming/photography of this event that will help to train others and to promote skating in Canada. You release Skate Canada: Alberta-NWT/Nunavut, its officers and employees, and each and all persons involved from any liability connected with the video & audio recordings. By attending and competing at the competition, you waive any right to inspect or approve any video or audio recordings taken by Skate Canada: Alberta-NWT/Nunavut.

If you do not wish to have your skate photographed or live streamed, inform the Competition Chair of the event. We cannot guarantee that you will not be photographed or live streamed but we will do our best to accommodate the request.

## Calgary Winter Invitational Figure Skating Competition

### TEST APPLICATION FORM

The following tests will be held in conjunction with this competition:

**Junior Silver Free Skating Test, Senior Silver Free Skating Test, Gold Free Skating Test**

**The test must be taken in a Juvenile, Pre-Novice, Novice, Junior or Senior singles category in the Free Program category. Skaters meeting the passing equivalencies in competition will be given credit for Part 1 and Part 2 of the indicated free skating test.** (Skate Canada Rule Book Reference: Section 4000/E: Free Skating Tests [Sub Section 3.3 Taking Free Skating Tests in Singles Competitions].)

**DEADLINE FOR TEST APPLICATIONS IS FEBRUARY 3, 2017**

**NO LATE APPLICATIONS WILL BE ACCEPTED**

Name \_\_\_\_\_ Skate Canada # \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone (include area code) \_\_\_\_\_

Home Club \_\_\_\_\_ Home Club # \_\_\_\_\_

Authority for test (please print) \_\_\_\_\_

Name of coach (please print) \_\_\_\_\_

Test to be taken:

- |  |                |
|--|----------------|
| <input type="checkbox"/> Junior Silver       | Test Fee \$35  |
| <input type="checkbox"/> Senior Silver       | Test Fee \$35  |
| <input type="checkbox"/> Gold                | Test Fee \$35  |
| <input type="checkbox"/> Gold Test Challenge | Test Fee \$155 |

Please make cheque payable to Calalta Figure Skating Club.

Please return to: Natalie Huber  
6078 Signal Ridge Heights SW  
Calgary, AB T3H 2N9

### **CLUB APPROVAL FOR THE TEST**

I hereby certify that the applicant is a member in good standing of the  
\_\_\_\_\_ Skating club, and is qualified and permitted  
to take the above free skating test.

\_\_\_\_\_  
*Signature of Test Chair or Club Executive*